

VILLAGE OF LYNDON STATION  
Regular Board Meeting Minutes  
September 14, 2015

The September 14, 2015 Regular Monthly Board Meeting was called to Order at 7:31 p.m. by President Larry Whaley Jr. The roll call was taken by the Clerk. Present were President Larry Whaley Jr., Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works.

The minutes of August 10, 2015 Regular Board Meeting were approved on a motion by Trustee Coley, seconded by Trustee Blank; two ayes carried, one abstention by President Whaley. The minutes of the August 24, 2015 Special Board Meeting were approved on a motion by Trustee Coley, seconded by President Whaley; two ayes carried, one abstention by Trustee Blank. The Payables Report for the General Fund for August, 2015 were approved on a motion by Trustee Blank in the amount of \$14,712.60, seconded by Trustee Coley; three ayes carried. The Treasurer's Report of the General Fund for August, 2015 was approved with a balance of \$14,162.57 by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Village Clerk read the Water Report/Payables as prepared by the Utility Clerk. Trustee Coley made a motion to approve the Water Department Report with a balance of \$16,535.90 and \$119,367.89 in savings, seconded by Trustee Blank; three ayes carried. The Village Clerk read the Sewer Report/Payables as prepared by the Utility Clerk. Trustee Blank made a motion to approve the payables and sewer department report with a balance of \$13,720.51 and WWTP \$10,832.97 in savings, seconded by Trustee Coley; three ayes carried.

Under Public Comments, Rita Hall said that the Juneau County Economic Development is holding their monthly meeting on September 23, 2015 at 6:00 p.m. at Village Hall. Trustee Coley said she will be attending. President Whaley thanked Anita Wilcox for the flowers in the downtown area as they really beautify the area. Rita Hall said the grass mowing wasn't enforced this year. She also said the park wasn't mowed for the (Cancer ) Fundraiser either. Steve Klicko said the mower broke. President Whaley asked when that happened and you (Steve) should let the Board know when this happens and shouldn't find this out in a meeting. President Whaley read a letter from the Department of Administration regarding the CDBG Grant concerning the 2015 Audit. The Clerk explained all of the requirements of the Audit.

Tim Holzer of Davy Engineering of LaCrosse spoke regarding the services the company offers and the Well #3 Investigation Proposal. Al Scheer, Geologist/Hydrologist said a site requirement is 100 feet x 100 feet for NR 811. The Village has a seven acre parcel reserved for this new well. He gave the Board an information sheet showing the requirements for a well site and the proposal. Al said background checks concerning any contamination, and that he is familiar with the geology in the area. Davy has been in the business since 1928. A test well is recommended and a proposal well but Davy Engineering does one plan to be submitted to the PSC. He feels that Lyndon Station has a good sandstone base. The big cost in a well is treatment. President Whaley asked if the whole seven acres has to be tested. Al said he feels with the pump house and the well with one to two acres is all that is required. He explained the application process, costs, funding and the plans. Al said 40 years ago a well would cost \$10,000, now the cost is approximately \$100,000. Davy Engineering does one set of plans. The radium quality is very low. The Village deep well shows a little bit of nitrates because it is a deeper well. The old Village well shows no nitrates. Lastly, the Village needs to have a Wellhead Protection Plan. Davy Engineering would do this plan at no cost to the Village. Some Wellhead Protection Plans are about \$16,000. Rural Water Association can do the plan. Davy Engineering will assist them with the plan. Al explained several areas in the state and what has happened. Several questions arose by the Board and Al addressed

those questions. Tim said there is an authorization form and explained that. There is a two part application process. One is the Notice of Intent and the other is the Final Application. The Notice of Intent is due by the State by October 31, 2015 and has to be submitted on line. There would be no charge to the Village to do the Notice of Intent. This would cover into 2017 and would get the Village on the (state) list. This is a very good program to look at. The Notice of Intent does not obligate the Village. Each project is scored and the higher the score, the better the funding. The clerk asked where the funding and payments will come from and Al said this would be paid for by the Water Department. The Board agreed to have President Whaley sign the Notice of Intent as there is no cost involved. Tim said it is considered a pre-application. President Whaley said this will be placed on the next agenda for approval.

Jenny Sentz was not in attendance so items 6 and 7 on the agenda regarding the Street Dance etc. were not addressed at this time.

After a lengthy discussion, Trustee Blank made a motion to accept G. Annens bid of \$2,054.90 (to replace the Village Hall flooring), seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve a building permit for a garage for Wieslaw Wnetkowski at 153 S. Meadow Lane, seconded by Trustee Blank; three ayes carried.

A motion was made by Trustee Blank to approve a building permit for St. Luke's Church for an addition at 377 Rogers Street, seconded by Trustee Coley; three ayes carried. Wally Hoehn will be waiving his inspection fees for this project.

Trustee Coley made a motion to reimburse President Larry Whaley Jr. \$30.00 to cover the Register of Deeds fees (for filing a Certified Survey Map), seconded by Trustee Blank; two ayes, one abstention by President Whaley.

Trustee Blank made a motion to reimburse Clerk/Treasurer Clerk Lori J. Scully for mileage and supplies in the amount of \$22.38, seconded by Trustee Coley; three ayes carried.

After much discussion, a motion was made to table the Sign Permit until the next meeting for Scully Oil Company, Inc. by President Whaley, seconded by Trustee Blank; three ayes carried. The Board requested that Jeff Scully could be present to explain the location of the sign.

The clerk explained the new Cider Beer License as approved by the State as of July 1, 2015. A motion was made by Trustee Blank to approve the addition of New Cider Beer License to Scully Oil's existing Class A License, seconded by President Whaley; three ayes carried.

The clerk explained the insurance withdrawal from LGPIF to MPIC that was explained to the Board two months ago by Agent Mike Zagrodnik. Trustee Coley made a motion to approve the withdrawal from the Local Government Property Insurance Fund, seconded by Trustee Blank; three ayes carried.

Steve Klicko explained the Gasser project which cost \$14,522 and the Village will be reimbursed half that cost \$7,261. There is \$10,739 of the 2015 budget for street repairs. A price of \$5,250 from Scott Construction was received for seal coating Rose Street. President Whaley asked if this should be bid out to be fair to other companies. Discussion. According to the Procurement Policy for the Village, items over \$500 need to be bid out. President Whaley agreed. Trustee Blank said the project may cost more for 2016. He felt we should take advantage of the price now. President Whaley said there is nothing to compare it to (for pricing). Trustee Blank made a motion to approve the seal coating for Rose Street through the Oak Street intersection for a total of \$5,250 from Scott Construction, seconded by Trustee Coley; three ayes carried.

The crack filling for Cemetery and Roger Streets was discussed. LaCrosse Street was withdrawn. A price of \$4,375 was received by a company. Trustee Blank made a motion to approve crack filling on Cemetery and Rogers Streets for \$4,375.00, seconded by Trustee Coley; three ayes carried.

The grading of gravel streets was discussed and is about \$600 to have the gravel streets graded. Steve said this is done in the spring and the fall. Steve said in the spring this year the roads didn't need grading. Trustee Blank made a motion to approve the grading of the gravel streets not to exceed \$600, seconded by Trustee Coley; three ayes carried.

Trustee Blank made a motion to transfer \$10,502.93 from the CDBG Account to the General Fund, seconded by Trustee Coley; three ayes carried.

Discussion took place about the gas tax on West Limits Road. Steve is plowing down to the first property as this is a private road. No action taken.

Regarding the Building Permits and Sanitary Permits on West Limits Road, Trustee Blank said we need to check the ordinance as this may have to change in our ordinance since it was annexed into the Village many years ago. He feels the Village Attorney should look into this matter. President Whaley made a motion to table, seconded by Trustee Blank; three ayes carried.

Under the Park Board Report, Sharon Bingenheimer filed the annual report. The Park Board donated \$500 and the Fire Department donated \$500 to the Chamber of Commerce. Trustee Coley said discussion of remodeling part of the concession stand took place. Replacing the heavy doors with more efficient and vandal proof doors i.e. bars or something to keep vandals away was discussed. President Whaley said a camera should be installed.

The Village Clerk read the Financial Report for the Fire Department.

The Fire Department Operating Report was read by the Village Clerk. President Whaley said the 2% dues were taken out of his budget. He said he is having an audit by the State on September 30, 2015. The September 1, 2015 balance of \$35,012.41 was approved on a motion by Trustee Blank, seconded by Trustee Coley; two ayes carried, one abstention by President Whaley.

Under New Business, Clerk Scully said she is preparing the Recycling Grant and asked the Board if there are any new expenditures for 2016. Steve Klicko said he has to replace the tires on the van. The lowest quote he received was from Dale Schultz at \$523.76, next was Allied Co-op at \$563.76 and he had two higher quotes. The well site needs to be decided at the next board meeting. Steve explained the road grant process with the county with other municipalities. He said Industrial Avenue is next on the list which would cost over \$28,000. A meeting is scheduled in a few weeks. Steve said a manhole is sinking and repairs would cost approximately \$1,400. Wright Street could be repaired for \$700. Steve said the lawnmower broke down and thought it would be a switch or something minor. The deck needs to be replaced and with the installation will be \$2,000. A new lawnmower would be \$10,000. Trustee Coley said not to put a lot of money into repairs. President Whaley said to get some numbers.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. The meeting was adjourned at 10:21 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk