

VILLAGE OF LYNDON STATION

Board Meeting Minutes

June 9, 2014

The June 9, 2014 Regularly Monthly Board Meeting was called to Order at 6:30 p.m. by President David Klicko. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley, and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

President Dave Klicko opened the Public Hearing for the Floodplain Ordinance at 6:31 p.m. No one spoke in response to the Public Hearing. A motion to close the Public Hearing was made by Trustee Coley, seconded by Trustee Blank; three eyes carried. The Public Hearing was closed at 7:01 p.m.

A motion was made by Trustee Blank, seconded by Trustee Coley to approve the Regular Meeting Minutes of May 12, 2014 as corrected; three ayes carried.

The Payables Report from the General Fund for May, 2014 was read by the Clerk and approved in the amount of \$16,837.32 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for May, 2014 was read by the Clerk. A motion to approve the report with a balance of \$14,273.03 as of June 1, 2014 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Clerk read the Water Report as prepared by the Utility Clerk. A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables from May 20, 2014 to June 4, 2014 with a balance of \$5,587.27 and \$114,090.26 in Water Savings; three ayes carried.

The Sewer Report was read by the Clerk prepared by the Utility Clerk from May 20, 2014 to June 4, 2014. The Clerk totaled the Alliant Energy bills and the check was for an incorrect amount. A credit should show next month. Discussion took place. Trustee Coley made a motion to accept the report with an ending balance of \$-5,109.61 and WWTP Balance of \$2,456.38 and Sewer Savings of \$71.69, seconded by Trustee Blank; three ayes carried.

Under Public Comments, Trustee William Blank said he received an email regarding public urinating at the park and why the restrooms are locked. Discussion took place that when the doors are open there is destruction of the restrooms and that is why they are locked. Usually a port a potty is there this time of year. Cameras were discussed.

The changes to the Sign Ordinance were explained and a lengthy discussion took place. Trustee Blank made a motion to approve the Sign Ordinance as redrafted and set a date for the Public Hearing of July 14, 2014 at 6:30 p.m., seconded by Trustee Coley; three ayes carried.

Trustee Blank made a motion to approve a Building Permit for a fence for Gary and Barb Walters at 171 LaCrosse Street, seconded by Trustee Coley; three ayes carried.

A letter was received from Shane Schroeder regarding a fence. The fence went up before the permit was applied for and there were multiple discussions with him and the Fence Ordinance was explained also. The fence was erected incorrectly and over the property line. No survey was done. Discussion took place regarding the proper application methods. Mr. Schroeder was told to take the fence down. Fees for the violation were discussed. A motion was made to deny the fence permit by President Klicko, seconded by Trustee Coley; three ayes carried.

The clerk explained the Annual Liquor Licenses. The clerk read all the license applicants. Trustee Coley made a motion to approve the Class B Combination Retailers Licenses for Beagle's Bar and Grill, Double B Bar, Jim and Jan's Wildlife Bar, Leo's Upper Dells Bar, Norm's Bar and Grill and Swagger Inn, seconded by Trustee Blank; three ayes carried.

Trustee Coley made a motion to approve a Class A Combination Retailer's License for Miller's Foods, seconded by Trustee Blank; three ayes carried.

A motion was made by Trustee Coley to approve a Class B Retailer's Beer License (off premise only) for Scully Oil Company, Inc., seconded by Trustee Blank; three ayes carried.

Annual Tobacco Licenses were approved on a motion by Trustee Coley for Double B Bar, Jim and Jan's Wildlife Bar, Leo's Upper Dells Bar, Miller's Foods, Norm's Bar and Grill, Scully Oil Company, Inc. and Swagger Inn, seconded by Trustee Blank; three ayes carried.

Operator's License Renewals at Double B Bar were Marcy Krogh, Frances H. Litwin, Tara Jo Schwedrsky and Taylor M. Zawacki and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewals at Leo's Upper Dells Bar were Amanda Brice, Melissa Feiler, Carrie Muchow and Sadie Webber and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewals at Miller's Foods were Mark E. Miller and Glenna Rathman and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewals at Norm's Bar and Grill were Michelle Quackenbush, Rhiahnon Wilks and Sharon L. Williams and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewals at Scully Oil Company, Inc. were Lori Dezotell, Angela Pomazal and Lisa Eckelberg and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewal at Swagger Inn were Danielle Jo Sentz and approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Operator's License Renewal at Beagle's Bar and Grill were Shannon Andres, Rebecca Coley (upon approval), Jennifer Hahn, Pamela Holtz, Amber Staude, Brenda Staude and Earl Walker Jr. were approved on a motion by Trustee Blank, seconded by President Klicko; two ayes carried, one abstention by Trustee Coley.

Discussion took place about the application procedures for renewal operator's licenses and the forms.

No Bartending Certification forms were received by Brandi Niles and Claude Lamb at Miller's Foods.

A motion was made by Trustee Blank to approve new Operator's Licenses for Brandi Yates and Angelica Seely at Scully Oil Company, Inc., seconded by Trustee Coley; three ayes carried.

President Klicko explained the Request for Quotes (RFQ) for the Planning Grant. He has contacted the state contact people and can never reach them. Discussion took place. Trustee Coley made a motion to approve the RFQ for the Planning Grant, seconded by Trustee Blank; three ayes carried. The firms to

send RFQ's to are MSA, Vierbicher, SCS Engineers and Cedar Corporation were approved on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

President Klicko explained the Sewer Loan Payment schedule during each year. Trustee Blank made a motion to change the large payment (app. \$23,000) from April to June 1st of each year, seconded by Trustee Coley; three ayes carried. The clerk will contact President Robert Fait at the Bank of Mauston to notify the new dates.

President Klicko explained the water and sewer projects that need to be addressed. Julius Lane needs to have municipal sewer installed as it is only PVC pipe, Hoehn Estates needs to have storm sewer extended, master meters need to be installed in both mobile home courts and the Vierbicher Water and Sewer Projects Agreements explains the plan to do the job. This can be broken down by cost as funds become available. This will be in the Capital Expenditure Plan. Borrowing can be done to complete the projects. The Water Tower cell rent could be used to do the utility projects. The study would show where grants may be available. If a plan is in line, this agreement would enable the Village to proceed on some of the large projects. West Limits road needs a street and all connections. This would open up more residential building. Trustee Blank suggested a separate meeting be held. A meeting was scheduled for June 23, 2014 at 6:30 p.m. to discuss the agreement.

Verizon came up on Monday and looked at the Recycling Center to construct a new cell phone tower. An email was sent to Nathan Ward representing Verizon from President Klicko that the Village Board is not interested for them to go to the Recycling Tower and that the water tower is preferred. If a soil study would be done at the Recycling Center, an agreement would have to be drafted for Verizon to accept all costs.

President Klicko reported that the Soil Contamination Study done at the Water Tower done by Metco did eight borings and multiple soil samples until they hit bedrock. Tom Guist did the digging. Metco reported to the DNR that they did not find any contamination to even compare to what Verizon reported. There are different levels of contamination. Metco's recommendation was to close the file. The DNR has the final say on the matter.

The PSC had an Open House at Kalahari recently to solicit comments from concerned citizens regarding the ATC Power Line Proposal and President Klicko and Steve Klicko attended on June 5, 2014. A form is available to be filled out by residents and returned to the PSC and to returned by July 15, 2014 on how this will affect their property. (Forms are available at Village Hall.)

The Village Board read six letters that will be signed by the Board regarding the 2014 winter freeze ups and mailed to some residents. The costs will vary homeowner. The homeowner is responsible for one third of the costs. Trustee Blank made a motion to approve the water freeze up letters with the stipulation that there be an extra sheet added to Patti Campbell, Paul Pfeiffer and Jamie Schwab to explain how the breakdown of the expenses are, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve the Streets Reimbursement for Steve Klicko for \$197.15, seconded by Trustee Blank; three ayes carried.

Steve Klicko gave the Streets and Utilities Report. The Water Tower had a DNR inspection and the well site was discussed and is ten years out. There is a procedure for a well abandonment plan and there will have to be some test wells also. Some of the costs are in the Capital Expenditure Plan two years ago. One of the main pumps at the Lift Station went out and is getting rebuilt. The total costs may be \$3,200. Winona Mechanical, Lakeside and the electrician were all at the WWTP trying to resolve the auger issue. Lakeside has to come back and perform a filter test. He explained in detail what needs to be done. The channel is a few inches below the auger which is causing a problem. A main broom is

needed for the Street Sweeper for a cost of approximately \$600.00 and paint for the cross walks etc. Costs vary for the paint. Discussion took place of where paint is needed and the costs.

The Clerk read the May 2014 Fire Department Financial Reports. Discussion took place regarding designating some of the funds for major purchases. Also discussed was the First Responders License renewal which will expire the end of June, 2014.

The Clerk read the May 2014 Operating Report. The June 1, 2014 balance of \$25,227.52 without the Village apportionment was approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Trustee Coley gave an update on the Parkfest. UW Extension Agent Judy Kennedy's assistant said the 4H from the County may be able to be involved in the Parkfest activities. There is interest from other organizations to become involved. Shane Fitzgerald went to the Fire Department Meeting and they are planning to do the Chicken Barbeque, help with parade security and they didn't have enough members to help with the concession stand. The Parkfest Committee will be meeting on June 12 and June 26.

There was nothing to report for the Ambulance Association.

Trustee Blank gave the Planning Commission Report. The Sign Ordinance was completed. The next project will be to Building Maintenance and Property Upkeep Ordinance.

New Business for the next meeting will be the approval of the CMAR Report at a Special Board Meeting on June 23, 2014. The Clerk said the 2013 Budget Reconciliation was completed in April.

A motion was made by Trustee Coley to go into Closed Session per State Statute 19.85(1) (c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Blank. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed Session followed.

Trustee Coley made a motion to go into Open Session, seconded by Trustee Blank; three ayes carried. Roll Call: President Klicko, yes, Trustee Coley, yes; Trustee Blank, yes. Open Session followed.

A motion was made by Trustee Blank to hire Jason Klicko as a Limited Term Employee at minimum wage, seconded by Trustee Coley; two ayes carried, one abstention by President Klicko.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk