

VILLAGE OF LYNDON STATION

Board Meeting Minutes

May 12, 2014

The May 12, 2014 Regularly Monthly Board Meeting was called to Order at 6:30 p.m. by President David Klicko. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley, and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

President Dave Klicko opened the Public Hearing for Sign Ordinance. Keith Carson from LaMar Sign Company of LaCrosse said he is in favor of the Ordinance. Jeff Scully of Scully Oil Company spoke against the Ordinance. He has concerns about putting an Ordinance for video signage and thinks it is dangerous and a driving distraction. Jeff wants the Board to take another look at this Ordinance. President Klicko said they modelled this Ordinance from West Salem and also a few other districts. Jeff asked what is in this for the Village. Trustee Blank asked what's in it for the Village for any sign to be out there now whether it is animated or not. Further discussion took place. A motion to close the Public Hearing was made by Trustee Blank, seconded by Trustee Coley; three eyes carried. The Public Hearing was closed at 7:10 p.m.

A motion was made by Trustee Coley, seconded by Trustee Blank to approve the Regular Meeting Minutes of April 14, 2014 as corrected; three ayes carried.

The Treasurer's/Payables Report from the General Fund for April, 2014 was read by the Clerk and approved in the amount of \$46,681.22 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for April, 2014 was read by the Clerk. A motion to approve the report with a balance of \$646.39 as of May 1, 2014 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Clerk distributed account balances for all departments within the Village to the Board members and explained all of costs within the budget items.

The Clerk read the Water Report as prepared by the Utility Clerk. A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables from April 25, 2014 to May, 11 2014 with a balance of \$5,425.94 and \$114,090.26 in Water Savings; three ayes carried.

The Sewer Report was read by the Clerk prepared by the Utility Clerk. For last month's report (March), Check #3771 was not listed for the Village of Lyndon Station in the amount of \$86.14 (for reimbursement of Steve's health insurance.) for last month's report. Another error was listing Gray Electric Check #3764 listed twice on the report. The Clerk corrected and calculated the errors for the total. The Sewer Report and Payables from March 19, 2014 to April 13, 2014 with a corrected balance of \$6,931.77, with balance in WWTP of \$2,456.38 and \$71.69 in Savings was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried. The Clerk read the Sewer Report from May 8, 2014 to May 11, 2014. Trustee Coley made a motion to accept the report with an ending balance of \$11,279.53 and WWTP Balance of \$2,456.38 and Sewer Savings of \$71.69, seconded by Trustee Blank; three ayes carried.

Under Public Comments, Rita Hall asked if the Village was paying for the Hwy. HH and Hwy. 82 light. President Klicko said the Chamber just took it over. Rita Hall asked when the Village started paying for Election Workers meals. The Clerk and Linda Churchill said it was an incentive.

The Clerk read the old checks and explained the same as the auditor said we could write them off. Trustee Coley made a motion to write off old checks totaling \$3,905.57, seconded by Trustee Blank; three ayes carried.

President Klicko explained that the Mauston School Board has discussed the closing of the Lyndon Station School along with Westside School in Mauston. In his opinion, the taxpayers will see multiple referendums in the next few years. Where other communities have closed their school, they have little or no growth. President Klicko said he would like the other Board members be involved with this project. He asked which Board member would like to be involved with the closing of the school. Discussion took place regarding the school closing. Trustee Coley said she is very busy. Trustee Blank said he was involved with "Decline the Line" and it almost killed him.

President Klicko explained that residents need a building permit for fences. There are Ordinances in effect and fines could be costly to the residents. Other nuisances that need to be cleaned up are garbage in open fire pits and junked vehicles. Discussion took place about fences.

Trustee Coley said does not feel comfortable in approving the Sign Ordinance and asked if the Village could limit the number of signs. Trustee Blank said he appreciates Jeff's (Scully) concerns, as a member of the Planning Commission we have been working on this for a long time, several months, he doesn't feel at all that Fairway Signs and their participation in this guided us in this. We took another agencies sign ordinance and copied it, changed it to what we felt was our needs with restrictions that the Planning Commission thought was fair. So he said he is prepared to move ahead with it. What advice should I (Bill) take back to the Planning Commission? Trustee Coley said it was the Planning Commission's job to research which avenue to take. She said she doesn't know all the history behind the Sign Ordinance and is not familiar with the signs and cannot make a decision and feels uncomfortable with its approval. Trustee Coley made a motion to table, seconded by Trustee Blank; three ayes carried.

Trustee Coley made a motion to approve a fence for Gary and Barbara Walters, no second. Trustee Blank said he cannot vote on the fence as he doesn't know any information on the proposed fence. Discussion took place. More information on the fence and the location will be brought back to the Village Board. Trustee Coley withdrew her motion.

President Klicko explained the Village Park Board which is three members. The Village Park Board is the liaison between any groups that want to use the Village Park and the Village Board. The group that takes care of the Park and that is a private group even though some of them are members of the Village Park Board. The Village Park Board is also going to be in charge of the Veteran's Memorial Park. The Clerk will be signing the check along with Rebecca Coley as she is the head of the Village Park Board. The account is through the Village and multiple signatures are required. President Klicko said she would like to thank the Finucan Family and Rita Hall for the cleanup recently. The whole point is trying to make things centralized. The Village Park Board members are Rebecca Coley, Shane Fitzgerald and Jarrod Finucan. Shane, Jarrod and Dana are working within the programming at the Park. Trustee Coley said she wants all the members that have been on the Veteran's Park Committee to be active in the input of the activities. Discussion took place between the committee members and the Village Board. If those members can do an outline for the Village Park Board of their activities and objectives, that would be helpful.

A motion was made by Trustee Coley to approve Clerk Lori J. Scully as a designated agent for the Lyndon Station-Lyndon Station Area Veterans Memorial Fund, seconded by Trustee Blank; three ayes carried. A motion was made by Trustee Coley to approve Mary Puetz as a designated agent for the Lyndon Station Area Veteran's Memorial Fund, seconded by Trustee Blank; three ayes carried.

President Klicko said the DNR sent back a copy of the Floodplain Ordinance. This is coming to the Village Board for approval as drafted to set a public hearing. Trustee Blank made a motion to approve the Floodplain Ordinance as approved by the DNR, seconded by Trustee Coley; three ayes carried.

Trustee Blank made a motion to set a tentative date for the Floodplain Ordinance Public Hearing which will be on June 9, 2014 at 6:30 p.m., seconded by Trustee Coley; three ayes carried. Trustee Blank also wants to include in his motion if the DNR requires the public hearing be set more than the time line we have allowed then he will let the Clerk know and will set the hearing date for a later date, seconded by Trustee Coley; three ayes carried.

Trustee Blank made a motion to table joining the National Flood Insurance Program until the Floodplain Ordinance is approved by the Village etc., seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Coley to transfer \$24,000 from the Tax Account to General Fund, seconded by Trustee Blank; three ayes carried.

Trustee Coley made a motion to approve John Krus to be appointed as Captain for the Fire Department, seconded by Trustee Blank; three ayes carried.

Rebecca Coley wants to have a bonfire at her property on June 7, 2014 and wanted to know if she needs a burning permit. President Klicko said a burning permit is not required within the Village and she could let the Fire Department know that this will be happening. She wanted to know if she could have a truck on standby and would pay for their services. Discussion took place. Becky said she wanted to do this in the appropriate way. President Klicko said if a few firemen wanted to come down to her bonfire and bring a couple of pack cans that would be alright. They would be on their own time and not be paid.

Discussion took place regarding the loan and payments to Winona Mechanical at the WWTP. The substantial completion needs a few more items be completed. Trustee Coley made a motion to pay Winona Mechanical \$9,938.80, seconded by Trustee Blank; three ayes carried.

President Klicko said he has been in contact with Verizon regarding a site for their cell phone tower. They are currently looking at the recycling center to put up their own tower. He said they would have to go through testing, etc. President Klicko recommended that the water tower be used for their use. Metco will be finished with the lead remediation very soon and have those results for Verizon. No decisions have been made regarding the Verizon location.

Discussion took place regarding the Speed Sign in a grant for \$4,000.00 from the State. A motion was made by Trustee Blank to approve Police Grant for \$4,000.00 and have the Police Chief proceed with it, seconded by Trustee Coley; three ayes carried.

President Klicko gave an update on the Economic Planning Grant. A Village Procurement Policy needs to be passed and submitted to the State. The Request for Quotes document needs to be completed to give to the Clerk so she can send it to the other Board members for review before submitting it to the State.

Trustee Blank made a motion to approve the contract with Metco to perform soil samples at the Old Water Tower Site for \$1,354.00, seconded by Trustee Coley; three ayes carried.

President Klicko read the proposed Procurement Policy which replaces a previous policy not found. The Clerk searched for many hours trying to locate the previous Procurement Policy and found nothing. A motion was made by Trustee Coley to approve the Village Procurement Policy, seconded by Trustee Blank; three ayes carried.

There was nothing to report from the Streets and Utilities Report.

Steve Klicko received quotes for grass seed. An application for credit approval is required to receive a discounted price. Blacktop patching would cost \$300.00 to \$350.00. This needs to be done and the Village Board told Steve to proceed with the grass seed and blacktop patching.

The Clerk read the March and April 2014 Fire Department Financial Reports. President Klicko asked the Clerk to contact Fire Chief Whaley of items which he would like to sell from the Fire Department.

The Clerk read the April 2014 Operating Report. The May 1, 2014 balance of \$26,330.62 without the Village apportionment was approved on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

There was nothing to report on Park Board Monthly Report. Trustee Coley gave an update on the Parkfest. Their last meeting discussed having other organizations involved with Parkfest. There may be three shifts of organizations working in the concession stand. There will be four shifts of cleanup and maintenance that people will be in charge of keeping the park clean and taking out garbage, making sure the bathrooms are clean and toilet paper filled, etc. The Fire Department is going to do the chicken barbeque and the Park is going to do the bar area and both areas selling tickets. They had discussion of things to do with activities during the afternoon. The next Parkfest Meeting is Thursday, May 22, 2014 at 6:30 p.m. at Village Hall. If anyone is interested or would like to participate, please attend the meeting.

Linda Churchill gave the Ambulance Report. Part-time hours were discussed and their new building is working out very well. Two part-time people are at the building from 6:00 a.m. to 6:00 p.m. Last month they discussed 24 hour 7 days per week coverage. This will help with transfers.

Trustee Blank gave the Planning Commission Report. They will be discussing the Sign Ordinance, the Building Maintenance and Property Upkeep Ordinance. President Klicko said they will be looking at Ordinances that have a dollar amount and using a fee page rather than updating the whole Ordinance to change the fees. They will be looking at the Five-Year Capitalization Plan.

Accomplishments have been achieved in the Five-Year Capitalization Plan and it is time to update that Plan now as priorities change. Trustee Coley said the Board should be updating this each year and President Klicko agreed.

President Klicko said there is a sign on the property the Village purchased. LaMar sent an original lease signed by an owner several years ago and wants the Village to obligate that lease. The Village Attorney will review this lease and bring it back to the Village Board.

A meeting of the Community Chamber Meeting was held where County, MSA and Vierbicher and put on a slide presentation of the upcoming 2017 Road Project. Discussion took place about parking, street width and more parking. Surveying has been taking place along Hwy. HH.

New Business for the next meeting as Assessor Pat Hart would like to have Board of Review on Thursday, June 12, 2014 from 5:00 p.m. to 7:00 p.m. Open Book will be with the Assessor from

3:00 p.m. to 5:00 p.m. President Klicko said the electric was disconnected from the sign on Wright Street. Complaints have been received as residents are not stopping from the mobile home court and possibly a stop sign will be installed. A No Semi Sign should be put it on Wright Street. Currently they go down Rock Street and Honeyaire Street. President Klicko wants to send the Clerk to school for Quick Books. There is a new version that has changed significantly. The whole format changed. There will be a Boy Scout Orientation on May 21, 2014 at 6:00 p.m.

A motion was made by Trustee Coley to go into Closed Session per State Statute 19.85(1) (e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Trustee Blank; three ayes carried. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed Session followed.

Trustee Coley made a motion to go into Open Session, seconded by Trustee Blank; three ayes carried. Roll Call: President Klicko, yes, Trustee Coley, yes; Trustee Blank, yes. Open Session followed.

There was nothing to report from Closed Session.

A motion to adjourn was made by Trustee Blank, seconded by President Klicko; three ayes carried. Meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk