

VILLAGE OF LYNDON STATION  
Special Board Meeting Minutes  
February 20, 2014

The meeting was called to order by President David Klicko at 6:00 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

President Klicko said there are some things that need to be clarified within the Fundraiser Account. The Fundraiser Account was used to pay the website fees and also for the asbestos remediation. The latter was paid back into the account. The issue is using Fundraiser Funds to pay for items not designated in the Ordinance. With the Fundraiser Account, requests must be given to the Clerk or to the Board for money it taken out of the account. Steve Chiquoine will be drafting a summary of some of the items to be put in the records. Public funds must be accounted for. The Fundraiser Account along with the Fire Department is under the Village. It is the responsibility of the Village to monitor the funds, even though they are donations. The Ordinance is set up in conjunction with the State Statutes. The funds stay within the Fire Department and needs to be monitored by the Village Board. To spend any money out of the account, the money can be withdrawn from the account with the majority vote of the Fire Department Members and a quorum must be present to vote. A copy of those minutes must be given to the Clerk. It is to be used (for items) not covered under the Operating Budget. (i.e. Major purchases such as fire trucks, air packs, etc.) At the end of the year, funds can be designated for future items. Money can be put in a new account with the President, Clerk and Fire Chief signing for the designated funds. Trustee Blank asked if there is anything so sudden that would need to be purchased from the Fundraiser Account. President Klicko said it is not used for the small items such as soda as that should be taken out of the Operating Budget. Also, the Fire Department cannot authorize funds in the Certificate of Deposits. Proof of the Fire Department Approval must be given to the Clerk and also the checks approved with the Clerk's signature. Trustee Coley and Trustee Blank both thought the Clerk was signing the checks. This was not clarified at prior meetings. The Village Board felt they should meet with the Fire Chief and the Assistant Chief's so this is understood by everyone. (Reference the Fundraiser Account Ordinance.)

President Klicko said he received a phone call regarding a resident in the Town of Kildare that a bill was sent out from the Fire Department for items destroyed during a fire. The Fire Department cannot bill out for items destroyed, only the Clerk. This would be turned into insurance. Trustee Coley said some of the items could be just through normal wear and tear. (Reference the Fundraiser Account Ordinance.) Fundraising items during a fundraiser should designate what they are raising funds for.)

Under the next items regarding medical claims, President Klicko said the workman's comp claims seem to be repetitive. Perhaps this is due to training or having protective gear not being worn. Discussion took place regarding private vehicles.

Steve Klicko explained the Water Main Break that happened on February 7, 2014 on Julius and Water Street. Rodney Senzig, Dave Klicko and Steve Klicko went to residents on Juneau Street, Washington Street and Water Street and notified them to run their water until further notice. Dave Hoffman of Steele Construction came down to repair the water break and Gerke Construction brought down dirt. Next was the freezing laterals on February 11, 2014 and Tommy Miller put it on the website along with WRJC to run a pencil stream of water for all Village residents. Residents on Julius Street were all frozen after that. Steve explained he contacted Mauston, Reedsburg and Wisconsin Dells to obtain a machine to thaw out those pipes. The Lyndon Station School froze up on Monday, February 17, 2014. Wisconsin. School was closed on Tuesday, February 18, 2014 because of no water. Wisconsin Dells came up on Wednesday and in six hours restored water. There is six feet of frost which requires

everyone to run their water. Steve had Wisconsin Dells look at Julius Street and they wanted no part of that repair. He contacted Top Tier for the repair on Julius Street. Temporary water services were installed for those residents on Julius Street. Julius Street froze because residents were not running their water. President Klicko read the Administrative Code of the PSC 185.88 sets forth the requirements of frozen laterals. The key item is that the Village did inform the residents (on Julius Street) to run their water to prevent freezing. A lengthy discussion took place from the Board members and the residents to find a solution. The lateral from the curb to the residence is the home owner's responsibility. Steve said the water main break happened before Julius Street was frozen. This is perhaps once in thirty years going to happen. The Board members discussed at length a solution to the problems with the frozen utility to the Lyndon Station School, Jim Hall, Patti Campbell, Paul Pfeiffer and Jamie Schwab. A motion was made by Trustee Coley, seconded by Trustee Blank that any future lateral freeze ups will be solely the home owner's responsibility and to post any notice at Miller's Store, Village Hall and the Bank of Mauston; three ayes carried.

The Village Board worked on the 2013 Fire Department Rectification of their Operating Budget. Trustee Coley made a motion to take \$3,100 from the Auditor and apply \$693.40 to Communications, apply \$563.29 to Fuel, apply \$157.23 to Miscellaneous, apply \$126.15 to Training, apply \$145.25 to Uniforms, apply \$234.14 to Miscellaneous under First Responders, apply \$207.58 to Supplies for First Responders, apply \$972.97 towards the Truck Repair leaving that with a negative balance of \$4,391.05; Take the positive balances of \$228.49 for Equipment, \$948.00 for Fire Inspections, \$774.56 for Gas and Electric, \$68.21 for Phone Service, \$85.00 for Postage, \$1,079.00 for Wages totaling a balance of \$2,856.26 and adding in \$1,190.00 from First Responder Wages leaving a positive balance of \$4,046.26 to be applied to a negative balance of \$4,391.05 and a Fire Department remainder of negative -\$344.79; then take the First Responder positive balance of \$500.00 for Vehicle Maintenance and \$88.81 for Training/Schooling totaling positive \$588.81 minus negative \$344.79 leaving an overall remainder in the 2013 Fire Department/First Responder Budget of \$244.02.

A lengthy discussion took place regarding some accounts being over on certain items such as Recycling, Hydrant Rental, Streets, etc. The Village Board started to rectify the 2013 Village Budget, but more time is needed by the Clerk to finish items as changed as applied before this can be done.

A motion was made by Trustee Coley to go into Closed Session per State Statute 19.85(1) (e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Trustee Blank; three ayes carried. Roll Call; President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed Session followed.

A motion was made by Trustee Coley, seconded by Trustee Blank to go into Open Session; three ayes carried. Roll Call; President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Open Session followed.

Trustee Coley made a motion to pay \$25,457.50 to Winona Mechanical, Inc., seconded by Trustee Blank; three ayes carried.

President Klicko made a motion to hire Gray Electric to make electrical repairs to the WWTP in the amount of \$2,678.00 contingent that Steve Klicko verifies that new wires have been run and not just repairing the old wiring and replace the motor starter, seconded by Trustee Coley; three ayes carried

A motion was made by President Klicko that Steve Klicko contact the firm to pump out the tanks for \$160.00 if the regular company was available, otherwise to contact a secondary company to pump out which cost would out more, seconded by Trustee Blank; three ayes carried.

President Klicko instructed Steve to coordinate timing between Gray Electric and the company to pump the tanks out. Once completed, contact Darrin Pope at Vierbicher to coordinate with Winona Mechanical to set a date to finalize completion of the screen room upgrades.

Trustee Blank made a motion to adjourn, seconded by Trustee Coley, three ayes carried. Meeting adjourned at 9:23 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk