

## VILLAGE OF LYNDON STATION

### Board Meeting Minutes

February 10, 2014

The Regular Monthly Board Meeting was called to Order at 7:00 p.m. by President David Klicko. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley, and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

Motion was made by Trustee Coley, seconded by Trustee Blank to go into Closed Session per State Statute 19.85(1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed session took place in the Clerk's Office.

Trustee Coley made a motion to go into Open Session at 7:26 p.m., seconded by Trustee Blank. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes.

A motion was made by Trustee Blank, seconded by Trustee Coley to approve the minutes of the Regular Board Meeting of January 13, 2014; three ayes carried.

The Payables Report from the General Fund for January, 2014 was read by the Clerk and approved in the amount of \$20,434.77 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for January, 2014 was read by the Clerk. A motion to approve the report with a balance of \$39,397.45 as of February 1, 2014 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Clerk distributed account balances for all departments within the Village to the Board members and explained all of costs within the budget items.

The Clerk read the Water Report prepared by the Utility Clerk. A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables from January 14, 2014 to February 9, 2014 with a balance of \$10,117.97 with two checks being corrected by the Clerk for Mark Brockman Electric for \$1,710.00 (should be in Sewer Account) and BTU Management for \$107.61 which included tax paid (should be in Sewer Account) and \$114,090.26 in Water Savings; three ayes carried.

The Sewer Report was read by the Clerk prepared by the Utility Clerk. The Sewer Report and Payables from January 14, 2014 to February 9, 2014 with a corrected balance of \$6,299.14, with the Mark Brockman payable of \$1,710.00 and the BTU Check corrected to \$102.00 (without tax paid), with balance in WWTP of \$2,456.38 and \$71.69 in Savings was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

Under Public Comment, Bryon Hoehn would like to build a new home on his property in the undeveloped portion of West Limits Road. The problem would be to extend service of water and sewer and the costs involved. Some friends of theirs would also like to build a home in that same area. Steve Klicko explained the road problems and what would have to be done to correct some issues. A public road would have to be put in plus extending water and sewer. Bryon explained more alternatives. He would like to have the Village look into the matter as he would like to start something this summer. Rita Hall said snowmobiles are running over her driveway. President Klicko said snowmobiles are not allowed to ride on streets.

Trustee Coley made a motion to approve and sign the Juneau County Public Works \$500.00 in Matching Funds, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to pay Beth Onofrio the annual fees for the Lyndon Station Web Site \$403.75, seconded by Trustee Coley; three ayes carried.

There was nothing to approve from the Closed Session.

There was no update on the Economic Development Grant,

A settlement amount was reached by the Village Attorney for the large I 90-94 forest fire from 2012. Trustee Coley made a motion to approve the settlement amount of \$7,592.31, seconded by Trustee Blank; three ayes carried. The release was signed by the Village President.

Steve Klicko explained the 2015 Application for the WWTP Sewer License. Monitoring by the creek is required by the DNR. He explained in detail on a spread sheet for three years and sent them to the DNR. The phosphorus samples will have to be done this summer. There is not much more to do. This will not affect the Village from getting the 2015 License.

President Klicko explained the filing cabinets needed for the Clerk. There are used oak cabinets at Krueger Printing in Reedsburg and are in very good shape. The asking price is \$450.00 for each cabinet. They are horizontal with locks. Discussion took place regarding the necessity of more storage. Trustee Coley made a motion to approve the purchase, seconded by Trustee Blank; three ayes carried.

Steve Klicko gave the Streets and Utilities Report. At this point, running water in buildings is voluntary to avoid freezing pipes. Discussion took place regarding running water. If residents run their water, it will be billed for what the usage was last year and adjusted. (Since that date, running water is mandatory to prevent freezing pipes.) Steve said he will be getting quotes on the snow plow to repair the exhaust. He said a pipe was frozen at the plant and has been dealing with it for about a month and a half. Sludge also needs to be hauled. Discussion took place regarding the sludge hauling.

Fire Chief Larry Whaley was sworn in by the Clerk in the afternoon before the Village Board Meeting.

The Clerk read the Fire and Rescue Monthly Financial Report. Discussion took place regarding the Web Site for the Fire Department and possibly adding that to the Village web site. The Clerk said she has discussed this with Chief Whaley.

President Klicko said the Village water bill was over \$300.00 and seems high. He would like to see if the toilets are leaking. It seems like there has been an increase of injuries within the Fire Department over the past couple of years which may be preventable. Perhaps different SOP's or procedures can be used. The SOP's are on the Fire Department web site.

The Clerk read the February, 2014 Operating Budget Report. A motion to accept the Operating Budget Report with an ending balance of \$24,730.57 was made by Trustee Coley, seconded by Trustee Blank; three ayes carried.

Trustee Coley said the Park Board has been discussing Parkfest.

Linda Churchill gave the Ambulance Report. Discussion took place of the annual fees for the Village and news of the surrounding areas.

The Planning Commission Report was given by President Klicko. The ATV Ordinance should be finalized at the next Planning Commission Meeting to be voted on for the next Board Meeting as they have been working with the Sauk County Ridge Runners ATV Club, as they are going to help with the costs of the signs, the Sign Ordinance should be completed very soon and should be at the April Village Board Meeting.

Under New Business, President Klicko requested an estimate from Gawronski Signs for the lights at the entrance of the Village and also taking down the ladder sign as this has not been approved by the Chamber at this time.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 8:50 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk