

VILLAGE OF LYNDON STATION

Board Meeting Minutes

November 11, 2013

The Regular Monthly Board Meeting was called to Order at 7:00 p.m. by President David Klicko. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley, and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

A motion was made by Trustee Coley, seconded by President Dave Klicko to approve the minutes of the Regular Board Meeting of October 14, 2013; two ayes carried; one abstention by Trustee Blank. Trustee Blank made a correction on page 2, paragraph 8 from Billy to Bill.

The Payables Report from the General Fund for October, 2013 was read by the Clerk and approved in the amount of \$32,267.96 on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Treasurer's Report of the General Fund for October, 2013 was read by the Clerk. A motion to approve the report with a beginning balance of \$36,961.17, Deposits of \$8,459.72, Payables of \$32,267.96 with an ending balance (November 1, 2013) of \$13,152.93 was made by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Clerk read the Water Report prepared by the Utility Clerk. Verification of the Hydro Designs balance was discussed. A motion was made by Trustee Coley, seconded by Trustee Blank to accept the Water Department Report and Payables from November 1, 2013 to November 10, 2013 with a balance of \$10,462.18 and \$114,090.26 in Water Savings; three ayes carried.

The Sewer Report was read by the Clerk. The Clerk made a correction in the Alliant Energy bills which should total \$648.86 and the Utility Clerk had \$627.44 for a total. The Sewer Report and Payables from November 1, 2013 to November 10, 2013 with a corrected balance of \$20,831.40; \$71.69 in savings and WWTP has a balance of \$2,456.38 was approved by a motion of Trustee Blank, seconded by Trustee Coley; three ayes carried.

There were no public comments.

Trustee Blank made a motion to approve the Building Permit Application of Admar Real Estate, LLC (Jeff Scully) for storage units at 356 Rock Street, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Blank to approve the 2014 Election Maintenance Contract with Command Central for \$255.00, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to transfer \$10,000.00 from the Tax Account to General Fund, seconded by Trustee Blank; three ayes carried.

Discussion took place regarding the 2013 Special Assessment and Delinquent Utility charges. A motion was made by Trustee Coley to approve the Delinquent 2013 Village Charges for Lyndon Hardware for \$93.48, Grant George for \$395.76 and Jacek Walas for \$480.61 and the Delinquent Water and Sewer Accounts totaling \$6,869.82 (minus any accounts paid), seconded by Trustee Blank; three ayes carried.

The Clerk read an email sent to President Klicko today regarding the Accounting Proposal from Stephanie Potter who is a CPA with Moy Borchert Erbs and Associates. The new chart of accounts program would be 3 to 5 hours of work and the budgeting would be another 3 to 5 hours. Travel would be one way (1/2 hour per visit). Actual hours provided would be \$70 per hour. Trustee Coley made a

motion to approve Moy Borchert Erbs and Associates in the amount of \$70 per hour for a total of 6 to 10 hours, seconded by Trustee Blank; three ayes carried.

Discussion took place regarding the Cross Connection Contract for 2014. President Klicko made a motion to table until the December meeting, seconded by Trustee Coley; three ayes carried.

The Clerk read the Fire Department Financial Report prepared by Kristi Whaley. The October 19, 2013 Dance Fundraiser Report was expenditures of \$2,635.22, revenue of \$7,805.00 for a total income after expenses of \$4,469.78. The checking account beginning balance was \$19,437.98, expenses of \$2,631.05, deposits \$6,132.90 with a balance of \$22,920.46. The CD balances are \$9,038.06.

The Fire Department Operating Budget was read by the Clerk. The October 1 through October 31, 2013 income was \$0.00 and expenses were \$1,925.98 with 2013 income of \$52,618.38 and expenses of \$37,361.16 and an Operating Balance of \$15,257.22 was approved on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

Steve Klicko explained the Generator Repair at the Wastewater Treatment Plant. Discussion took place regarding the parts and labor. Trustee Blank made a motion to approve the contract in the amount of \$1,836.53, seconded by Trustee Coley; three ayes carried. The Clerk noticed that the contract had tax due on the total lowering the amount to \$1,742.20 by a friendly amendment by Trustee Blank and Trustee Coley; three ayes carried.

Discussion took place regarding the current insurance coverage for the Village. The Clerk will contact Terry Christensen at Westland Insurance in Tomah to come to a Village Board Meeting to explain the coverage at a future meeting.

Steve Klicko gave the monthly Streets and Utility Report. He explained that the sewer cleaners were here and did cleaning and televising and some problems that took place. Steve spoke with Darrin Pope at Vierbicher's regarding the wastewater plant upgrades. Discussion took place regarding street improvements.

Trustee Coley gave an update on the Park Board. Shane and Becky are trying to get the forms needed before the beginning of the year. Discussion took place regarding certain items at the park.

There was nothing to report for the Ambulance Report.

Trustee Blank said the Planning Commission was still working on the ATV Ordinance, the Sign Ordinance to accommodate changing to a digital static electric billboard and the Building Maintenance Ordinance.

They plan to meet one more time this year.

Under new business, President Klicko said they ordered new bulbs for the Christmas decorations and plan to put up the decorations after Thanksgiving. The Snow Ordinance signs are up except one. There will be a D.O.T. meeting with Juneau County on Wednesday in downtown Lyndon Station regarding the 2015 Hwy. HH road project. The Clerk explained that she will be attending a meeting in Tomah on Thursday to receive Election Certification hours through the Wisconsin Municipal Clerk's Association.

Trustee Coley made a motion to go into Closed Session per State Statute Chapter 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Blank; three ayes carried. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed Session followed.

A motion was made by Trustee Coley to go into Open Session at 8:37 p.m., seconded by Trustee Blank; three ayes carried. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Open Session followed.

Trustee Coley made a motion to approve William Beerkircher as a firefighter with one year probation, seconded by Trustee Blank; three ayes carried. Trustee Blank made a motion to approve Courtney Clark as a firefighter with one year probation, seconded by Trustee Coley; three ayes carried. President Klicko said the application of Nathaniel Fischer was passed on at this time.

Trustee Blank made a motion to approve paying 80% of Steve Klicko's current health insurance premium to be split three ways between the Water Department, Sewer Department and the Village effective January 1, 2014, seconded by Trustee Coley; two ayes carried, one abstention by President Klicko.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk