

VILLAGE OF LYNDON STATION  
Board Meeting Minutes  
September 9, 2013

The Regular Monthly Board Meeting was called to Order at 7:00 p.m. by President David Klicko. The roll call was taken by the Clerk. Present were President David Klicko and Trustee William Blank. Trustee Rebecca Coley arrived at 7:02 p.m. Also present was Clerk/Treasurer Lori J. Scully, Steve Klicko from Public Works and Fire Chief Larry Whaley Jr. Citizens present as per the sign in sheet.

A motion was made by Trustee Blank, seconded by President Dave Klicko to approve the minutes of the Regular Board Meeting of August 12, 2013; two ayes carried, one absent. (A copy of the CDGB Public Hearing held August 15, 2013 was given to the Board Members.)

The Payables Report from the General Fund for August, 2013 was read by the Clerk and approved in the amount of \$22,732.10 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for August, 2013 was read by the Clerk. A motion to approve the report with a September 1, 2013 balance of \$9,340.04 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Clerk read the Water Report prepared by the Utility Clerk. Discussion took place regarding the Savings Account. President Klicko told Rachel to put the payments for the antennas (on the water tower) in savings. Trustee Coley asked how the Board can approve the report unless the Utility Clerk explains her report. Trustee Coley said the deposits should be shown separately or broken down on the reports. President Klicko said a communications string could be worked on during employee reviews. A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables from August 12, 2013 to September 7, 2013 with a balance of \$16,687.99 and to table the savings account balance until the next meeting; three ayes carried.

The Sewer Report was read by the Clerk. Steve Klicko said the bill for \$430.70 for Scully Oil was for Sewer. The Utility Clerk needs to issue a check for \$430.70 as the Village General Fund paid the bill from Scully Oil for the sewer bill that was sent to the Village Clerk. The Sewer Report and Payables from August 12, 2013 to September 7, 2013 with a balance of \$3,310.75; \$71.69 in savings and WWTP has a balance of \$2,456.38 minus check #3699 for \$430.70 to Scully Oil and issue a reimbursement to the Village (General Fund) for the \$430.70 was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

Under public comment, Rita Hall asked who placed the flags at Veteran's Park. President Klicko said two flags were purchased by the Village. The Clerk will send a statement and a copy of the bill from Liberty Flag to Rita Hall in order to reimburse the Village.

Trustee Blank made a motion authorizing the Village President to sign Resolution 2013-04 authorizing the submission of a CDBG (Community Development Block Grant) Planning Grant Application, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Blank to authorize the Village President to sign Resolution 2013-05, adopting a Citizen Participation Plan with the correction of the newspaper correction on Page 1 from the Reedsburg Independent to the Juneau County Star Times, seconded by Trustee Coley; three ayes carried.

Dan Fleming, President of the Juneau County ATV Club informed the Board that he would like to assist the Village in the development of an ATV trail through the Village. President Klicko said the Ordinance Committee has been working on an ATV route for many months and demonstrated on a map the

proposed ATV route. President Klicko and Mr. Fleming worked on the areas in the Village President Klicko said there are areas of concern for dangerous intersections etc. The Planning Commission is going to go back and discuss the proposed new ATV Route. Discussion took place regarding where to get gas out on Hwy. HH which would have to be approved by the County. President Klicko he is hoping to approve the plan by spring along with the signs. Mr. Fleming said the Juneau County Coalition can make the signs for the Village at a lesser price. President Klicko said the Planning Commission meets on October 22, 2013 at 6:00 p.m. and perhaps Mr. Fleming can attend that meeting. The speed would be 10 miles per hour within the Village. Trustee Blank said the difficult decision is to where the people within the Village access a route.

A date of October 14, 2013 at 6:30 p.m. was set for the Public Hearing for the amendments to the Floodplain Ordinance.

Trustee Coley made a motion for the approval of \$15,000 from the Tax Account to General Fund to pay bills, seconded by Trustee Blank, three ayes carried.

Two quotes were received for concrete work on the Pump House and the corner of S. Washington and Flint Streets from Dan Andres for \$480.00 and Pete Ruland for \$1,325.00. Discussion took place regarding the specifications. Trustee Blank made a motion to approve the concrete work for \$480.00, seconded by Trustee Coley; three ayes carried.

President Klicko explained the necessity of a Zoning Board. Members appointed and agreed to serve are Stan Borowski, Chair; Rodney Senzig, Second Chair; Steve Klicko, Member; Steve Asdigian, Member; Mark Konemann, Member; Lisa Bilka, First Alternate and Marcia Hawkins, Second Alternate. The Secretary by Ordinance is the Village Clerk. The members will be sworn in by the clerk. An issue has arisen that needs to be decided by the Zoning Board. Trustee Blank made a motion to approve the Zoning Board as presented, seconded by Trustee Coley; three ayes carried.

A date of September 16, 2013 at 7:00 p.m. was set to meet with Department Heads regarding the 2014 Budget.

The Fire Chiefs are meeting on Sunday, September 15, 2013 at 3:00 p.m. Chief Larry Whaley said 4:00 p.m. would be a good time to meet (with the Village Board). President Klicko said the Board would like to meet with the officers regarding any issues. A date of Sunday, September 15, 2013 at 4:00 p.m. was set to meet.

October 3, 2013 at 6:30 p.m. was set for a Village Budget Meeting.

Preliminary copies of the 2014 Fire Contracts were distributed to the Board. President Klicko explained the 2013 Equalized Value for the Town of Kildare, Town of Lyndon and the Village of Lyndon Station and the amounts for 2014. There was not much change in the new equalized value and the amounts of the contracts. Discussion followed regarding the changed amounts in the contracts. When the corrected amounts are done, the clerk will forward a copy to the Board Trustees and Fire Chief Whaley.

Fire Chief Larry Whaley said there were eight fire calls and 11 first responder calls. Two educational events took place at Yukon Trails and Bass Lake. An Officers Meeting will be held on Sunday, September 15, 2013 at 3:00 p.m. Extrication Training will be held on Monday night in the parking lot (Monday, September 16, 2013 at 6:00 p.m.) and invited the public to watch. The lights on the building were discussed. One breaker has to be left on for the exit signs for the fire inspection. President Klicko said quotes are being requested to install dusk to dawn lights around the building. One quote was from Gray Electric and they are waiting for another from Baraboo.

Fire Chief Larry Whaley gave the Financial Report from August 1, 2013 to August 31, 2013 submitted by Kristi Whaley dated September 3, 2013. The clerk asked about the CD's and possibly combining them for a larger interest rate. Discussion took place about the donations. Kristi Whaley said she was wondering about the amounts listed keep repeating each month. It was decided that when a donation is given in a month that will be listed. In the past, a donation was kept on each monthly report.

The clerk read the August 1, 2013 through August 31, 2013 Operating Report for the Fire Department. A motion was made by Trustee Coley to accept the monthly Fire Department Report with an Operating balance of \$18,705.92, seconded by Trustee Blank; three ayes carried. Trustee Blank made an amendment to the July, 2013 Operating Budget balance to \$17,495.69 instead of \$16,577.46, seconded by Trustee Coley; three ayes carried.

Steve Klicko gave the monthly Streets and Utility Report. Steve contacted Hydro Designs who has the contract for the Cross Connections. All the initial inspections are done. He doesn't know if they will cover the under the contract to do the re-inspections which are \$55.00 per business. There are 26 inspections. Discussion took place regarding the contract dates. President Klicko told Steve to work on the dates of the contracts with the company. The first sewer cleaners were in on three areas in the Village. Next year almost all the televising should be completed and the contract needs to be revised. Steve got a quote on the generator for the sewer plant which was a little under \$800.00. The generator runs but not continuous and may be a sensor (to be repaired). This will be on next month's agenda. President Klicko also told Steve to get the quotes on the lights for the Village Hall.

Trustee Coley gave an update on the Park Board. Shane Fitzgerald told Trustee Coley that Attorney Chiquoine did not respond back to them.

Linda Churchill gave Trustee Coley the information to contact the Mauston Ambulance Association to come down and speak to the Village Board regarding the proposed increases for 2014.

President Klicko said the Planning Commission is finalizing the ATV Ordinance, the Flood Plain Ordinance Hearing Revision is scheduled and he is typing up the Building and Maintenance Ordinance.

Under new business, President Klicko said the Endeavor Hardwoods sale of Village property is in the process of finalizing the closing date, a CPA is going to be scheduled to look at the Village accounting system and get a price to improve the record keeping before the next board meeting, he is working with Steve and Rachel on setting up water and sewer guidelines to mirror the PSC on the billings and bill collection to try to uniform it to save some time, he is meeting with Vierbicher to discuss the Capital Expenditure Plan to get some prices on what it is going to cost to switch over to main meter for the mobile home parks that was discussed earlier and a long term plan to have properties switch over to the Village Water and Sewer System, he is in communication regarding the Verizon antennas and with Sheriff Brent Oleson on the temporary antenna tower. Verizon will need to resubmit their plans and plan on approximately \$1,600 in rent per month. Regarding the "Double Dip" property, he has sent an email regarding the buried tanks and what their costs would be as someone is interested in turning this into a small library with a small history of the Village.

Trustee Blank made a motion to go into Closed Session per State Statute Chapter 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Coley; three ayes carried.. Roll Call: President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. Closed Session followed.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.  
Meeting was adjourned at 9:13 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk