

VILLAGE OF LYNDON STATION

Board Meeting Minutes

May 13, 2013

The meeting was called to order by President David Klicko at 6:30 p.m. The roll call was taken by the Clerk. Present were President David Klicko and Trustee William Blank. Absent was Trustee Rebecca Coley. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from Public Works. Citizens present as per the sign in sheet.

President Klicko opened the Public Hearing for input from the public for Chapter 90, Fire Inspection Ordinance. No persons spoke on behalf of the proposed ordinance. President Klicko closed the Public Hearing at 7:00 p.m.

A motion was made by Trustee Blank, seconded by President Klicko to approve the minutes April 8, 2013 as corrected; two ayes carried, one absent. Trustee Blank made a motion to approve the minutes of the Special Meeting held April 25, 2013, seconded by President Klicko; two ayes carried, one absent. A motion was made by Trustee Blank to approve the minutes of the Special Meeting held on April 29, 2013, seconded by President Klicko; two ayes carried, one absent.

The Payables Report from the General Fund for April, 2013 was approved in the amount of \$46,787.87 on a motion by Trustee Blank, seconded by President Klicko; two ayes carried, one absent.

The Treasurer's Report of the General Fund for April, 2013 was read by the Clerk. A motion to approve the report with a May 1, 2013 balance of \$8,017.00 was made by Trustee Blank, seconded by President Klicko; two ayes carried, one absent.

A motion was made by Trustee Blank, seconded by President Klicko to accept the Water Department Report and Payables from April 9, 2013 to May 12, 2013 with a balance of \$23,509.70 and \$574.59 in savings; two ayes carried, one absent.

The Sewer Report and Payables from April 9, 2013 to May 12, 2013 with a balance of \$-1,956.50, \$71.69 in savings and WWTP has a balance of \$2,456.38 was approved by a motion of Trustee Blank, seconded by President Klicko; two ayes carried, one absent.

Chris Lechner, Vice President of Business Operations of Woodside Sports spoke on the status of the eight fields scheduled to open this summer in which four full sized baseball fields are scheduled to open for their first tournament on June 28, 2013. This will be the biggest facility in the Midwest as far as turf fields. The first tournament for softball is scheduled for mid-July. Four of the fields are lighted. He explained where the fields are located on 21st Street. The owner of the Complex, Mr. Zumwalt, has entered into an agreement with Wisconsin Dells to buy 50 acres with the Kaminski Brothers. Eventually there will be 14 baseball/softball fields and 20 soccer fields. The tournaments are usually held on the weekends. The concession area is 50 feet by 50 feet and two stories high. Mr. Lechner said they will be looking for groups to come in and run the concession stands. Groups wishing to work the concession stands should contact him or Brenda Fredrick, Director of Concierge Services of Woodside Sports. Anyone wishing to umpire should contact Mr. Lechner. Brenda spoke of her background and wants to get small businesses involved. She is running a coupon book for the first year for businesses to join in free of charge. Businesses should offer "value" and will be put in all the rooms. For 2014, she works with about 55 hotels and has held 25 rooms at all the hotels already for the summer from May 1 through October 1. Large crowds are being expected. Teams from further away are staying longer. Any campgrounds can contact Brenda. The website "Woodside Concierges" shows all the information. Teams are coming from Detroit, St. Louis and Kansas City to name a few.

Shane Fitzgerald explained that his separate group met with Attorney Chiquoine. Five people will be on the committee. Sharon Bingenheimer who was Treasurer for the Park Board will continue to be the Treasurer. The President will have a two year term. This will be a work in progress for most of the summer with the state. President Klicko explained that the Park Board is a part of the Village and there are five members with Trustee Coley. He would like to see something in writing preliminary or finalized about the guidelines and procedures, costs and deposits by next month's meeting. Members of the board are Shane Fitzgerald, Rebecca Coley, Jarrod Finucan, Jenny Sentz and Sharon Bingenheimer.

Chief Greg Jessen explained the Police Department Grant called Tracs. This is the state system to issue citations electronically. He found a grant for \$5,950.00. Two companies supply the equipment and is a 75/25 Grant. TKK Electronics LLC of Milwaukee has a price of \$3,671.25 and Mod Squads LLC has a price of \$2,048.45. The total cost to the Village will only be the installation. In order to get reimbursement, copies of the checks have to be provided and will be reimbursed within two months. This is what all the other municipalities are doing. When Greg gets the final amounts, he will give that information to the clerk. The sooner the information gets to the state, the sooner the Village will be reimbursed. If the grant is not used, the Village would absorb all the costs. The Village out of pocket expenses will be for the internet charges through U.S. Cellular.

President Klicko explained that Verizon would like to put up antennas on the water tower. They would also like to have a building erected similar to the U.S. Cellular building. This would be another rental agreement. He explained the U.S. Cellular building, and with the slope of the hill, Verizon would have to move the Sheriff's Department conduit. Verizon is trying to move forward with the project.

Trustee Blank made a motion to approve Chapter 190, Frequency of Fire Inspections Ordinance, seconded by President Klicko; two ayes carried, one absent.

An Operator's License for Jamie Enerson at Norm's Bar and Grill was approved on a motion by Trustee Blank, seconded by President Klicko; two ayes carried, one absent.

The clerk explained that there were two Provisional Licenses issued for Robert James Miller and Kerri Jo Barr at Jim and Jan's Wildlife Bar. Chief Jessen ran a background check on both licenses.

President Klicko explained the Mauston School utility bill as corrected.

Taylor Conservation made a proposal to perform the Wetland Study of the 64 acres purchased by the Village and the 17 acres east of Endeavor Hardwoods. The total cost is \$3,450.00. President Klicko explained what would be done for the study. No mapping would be done. He is waiting for a quote from another company.

Endeavor Hardwoods had a new survey done on the 17 acres of property that the Village owns. Lot 2 is 9.61 acres and that is what Tim would like to purchase. A wetlands study will be done on the property. At the January 14, 2013 meeting, a price of \$2,500 per acre was agreed upon by the Village Board and Endeavor Hardwoods. Trustee Blank made a motion to approve the sale of the 9.61 acres known as Lot 2 of the Certified Survey Map for \$2,500 per acre, seconded by President Klicko; two ayes carried, one absent.

President Klicko called to Order the 2013 Annual Board of Review and immediately made a motion to adjourn to a later date, seconded by Trustee Blank; two ayes carried, one absent.

Trustee Blank made a motion to approve the payment of \$400.00 for Walter Hoehn for Building Inspection Fees as submitted, seconded by President Klicko, two ayes carried, one absent.

A motion was made by Trustee Blank to approve for a mileage reimbursement and expenses for Clerk Lori J. Scully in the amount of \$122.22, seconded by President Klicko; two ayes carried, one absent.

President Klicko explained the purpose of the Election Ordinance. Trustee Blank made a motion to approve the Amendment to Chapter 115 and to set a public hearing for Monday, June 10, 2013 at 6:30 p.m., seconded by President Klicko; two ayes carried, one absent.

Trustee Blank made a motion to transfer \$9,000.00 from the Tax Account and \$16,000.00 from the Interstate Account for a total of \$25,000.00 to General Fund, seconded by President Klicko, two ayes carried, one absent.

President Klicko explained the Fire House had a Cross Connection Inspection and the fill tank for the inside fill for water to the fire trucks. Steve Klicko explained the status of the inside fill that the RPZ would cost approximately \$2,700.00 so that the fill could go directly into the trucks and be inspected once a year. Steve spoke with Chief Krus and they both decided it would be capped off.

The clerk read the Fire Department Operating Budget. Trustee Blank made a motion to approve the report with an Operating Budget of \$36,029.00, seconded by President Klicko, two ayes carried, one absent.

The 2013 street repair quotes were explained by President Klicko. The large expenditure is for Cemetery Street for \$16,804.00 of which \$10,133.41 was already received from ATC for Award of Damages. Washington Street would be patched by the post office and West Oak Street for the dips is \$1,578.00, and the raising of the manholes. The total is \$21,460.00 for all repairs as proposed. The Washington Street repair would be paid for by the Water Department. The total from the street budget for the proposed projects is \$9,285.00. Trustee Blank made a motion to approve Scott Construction to repair Cemetery Street, Washington Street, West Oak Street and Washington Street manhole for \$21,460.00, seconded by President Klicko; two ayes carried, one absent.

Steve Klicko explained the problem with the shut off repair at the Richie Luke residence. Before any work would commence, President Klicko said a firm price should be obtained and see what the costs are for the Village and the owner.

The Streets and Utility Monthly Report was given by Steve Klicko. Cross Connections were done in the Village today. Steve said he is getting blacktop. There is a flat tire on the street sweeper and is waiting for someone to repair it.

There was nothing to report for the Ambulance Association.

Trustee Blank gave the monthly Planning Commission Report. They are currently working on the ATV and UTV Ordinance, the Building and Public Nuisance Ordinances and the CDBG Planning Grant. Any ATV routes set up in the Village would not allow anything near the interstate or by Scully's BP Gas Station. He said they will see if the Juneau County ATV Council will try again at least for the portion of County Hwy. HH from Rock Street to Scully's as that is the only place in the Village to get fuel. If the Juneau County ATV Council makes a request to the Juneau County Board, they decide at their first meeting in the year which would be January, 2014.

President Klicko said he drafted a letter to be sent to both mobile home parks regarding dead trees and branches from the Village. Trustee Blank made a motion to approve sending the letters to Town and Country Mobile Home Court and Upper Dells Properties Mobile Home Court, seconded by President Klicko; two ayes carried, one absent.

Under new business, President Klicko said he wanted to send letters regarding lawn mowing to the Double Dip property and to Grant George. The League of Municipalities has a regional dinner on May 23, 2013 for a cost of \$20.00 per person at Wisconsin Dells. The Juneau County Economic Development has their annual meeting on May 15, 2013 in Camp Douglas. A letter was sent to the Village regarding the ISO Annual Grading who will be meeting with Wally Hoehn on May 16, 2013. This affects homeowners insurance rates. President Klicko said he received a letter from an Advocate for a Cleaner Community regarding the clean up on the Wright Street property that burnt a few months ago. He spoke with the owners and it is in the process of being cleaned up and new fill brought in. There were no public comments.

Trustee Blank made a motion to go into Closed Session pursuant to State Statute Chapter 19.85 (1)(c); Considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by President Klicko; two ayes carried, one absent. Roll Call Vote, President Klicko, yes; Trustee Blank, yes, Trustee Coley, absent. Closed Session followed.

Trustee Blank made a motion to go into Open Session, seconded by President Klicko; two ayes carried, one absent.

Discussion took place regarding the 2013 Hydrant Fees and the Fire Department Operating Balance. President Klicko made a motion to add in \$5,298.37 as income for Town of Lyndon and Town of Kildare Fire Contracts for Vehicle Insurance, Hydrant Rental and Workman's Compensation, seconded by Trustee Blank; two ayes carried, one absent.

President Klicko made a motion to amend item number 22 on the agenda 2013 Income from \$52,860.85 to \$47,562.49 for the Fire Department Operating Budget with a balance of \$22,691.49 for , seconded by Trustee Blank; two ayes carried, one absent.

A motion to adjourn was made by Trustee Blank, seconded by President Klicko; two ayes carried, one absent. Meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk