

## VILLAGE OF LYNDON STATION

### Board Meeting Minutes

April 8, 2013

The meeting was called to order by President David Klicko at 7:00 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully. Citizens present as per the sign in sheet.

The Oath of Office for President David Klicko was administered by the Clerk. The Oath of Office for Trustee Rebecca Coley was administered by the Clerk. Both signed their Oath of Offices.

A motion was made by Trustee Blank, seconded by Trustee Coley to approve the minutes March 11, 2013; three ayes carried.

The Payables Report from the General Fund for March, 2013 was approved in the amount of \$35,578.04 on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for March, 2013 was read by the Clerk. A motion to approve the report with an April 1, 2013 balance of \$33,693.71 was made by Trustee Coley, seconded by Trustee Blank; three ayes carried.

A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables from March 28, 2013 to April 8, 2013 with a balance of \$-9,188.32 and \$574.59 in savings; three ayes carried.

The Sewer Report and Payables from March 28, 2013 to April 8, 2013 with a balance of \$-14,251.49, \$71.69 in savings and WWTP has a balance of \$2,456.38 was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to approve the Fire Inspection Ordinance for posting in three public places and to hold a Public Hearing on May 13, 2013 at 6:30 p.m., seconded by Trustee Coley; three ayes carried.

President Klicko said the Village was notified that the file was closed out on the OSHA program. Steve and Rodney took part in four of the programs. Steve has already taken part in the bloodborne. He said he is going to meet with Erika Golden regarding the bloodborne to set up a schedule for employees before the end of the year. President Klicko said he will hold the other OSHA programs in January, February or March. The programs normally take approximately 45 minutes to 1 hour.

President Klicko announced that the Village received a 2013 Recycling Grant of \$2,339.02 that was submitted by the Clerk.

President Klicko said he spoke with Kurt Muchow from Vierbicher and said he was a member of a town board. The Village Board has talked about the village auditor to come down and set up a chart of accounts to be used by the Village. Kurt said their township hired an account to update and modernize their accounting system. The Village Auditor performs the annual audit of accounts and they are limited by law of what they can do for Village. He feels that this will benefit the Village for years to come. Discussion of the timing took place. The Clerk explained some issues that take place regarding the budget process.

The Annual Spring Cleanup will be April 27 & 28, May 4 & 5, and May 11 & 12, 2013 and President Klicko said he will assist Steve in the process. Flyers will be distributed regarding information and the pricing. Pick up will be on those Saturdays. President Klicko said he will type up a flyer for residents.

President Klicko explained the Police Department Grant. The State of Wisconsin is eliminating paper tickets and will eventually have every citation electronic within a year or two. This Grant will supply a computer in the squad car for that purpose in the amount of approximately \$5,913.70. The cost to the Village will be the cost of the monthly internet connection. The clerk said the amount of the grant per the bid is \$8,003.45. The most the Village would have to pay is \$2,089.75. What are shown on the Grant are training and travel and each line item. If the Grant would not be applied for, the Village may be liable for all costs later on. This is almost 100% payback for costs to the Village. Chief Jessen will know within a few weeks whether the Grant is approved by the State. President Klicko said he will have Chief Jessen come to a meeting to explain more information to the Village Board.

Chief John Krus gave the monthly Fire Department Report. Erika Golden of the First Responders has been working with the State Medical Director to upgrade protocols' using a glucometer for blood sugar. Dr. Bjeland signed off and gave permission for the EMT's to do this. The costs are approximately \$30.00 plus the strips. They will be working with Mauston Ambulance so the strips can be used and replaced what has been used. For a box of 50 is a cost of around \$30.00. As soon as the paperwork is signed and approved, Chief Krus will give copies to the clerk. There is a firefighter class that will start on April 23, 2013 in Tomah. This will be held from 6:00 p.m. to 9:00 p.m. After that, the class will be held on each Saturday and attendees will graduate in late June. Those members attending the classes do not get paid. The State pays for the class. The only expense to the Village is the gas to attend the classes in Command 1. A copy of the Line of Duty Death Forms was sent to the Village Board. Chief Krus spoke to the Village Attorney and he thought this was a great idea. The National Firefighters Association just approved this document a few months ago. There is no obligation to the Village and would be a Grant process should any firefighter be killed in the line of duty. Trustee Blank said he thought it was a great idea and should act on it quickly. President Klicko said the Village should act on it soon. Trustee Blank said he could donate a glucometer with a supply of strips that his father used. Chief Krus will have Erika Golden contact Mr. Blank.

The clerk read the March 1 to March 30, 2013 Treasurer's Report from Kristi Whaley for the Fire Department Fundraiser Account.

The clerk read the March, 2013 Fire Department Operating Budget Report. Trustee Coley made a motion to accept the report with income of \$25,430.66 and \$17,566.61 for expenses leaving an Operating Budget of \$39,525.21, seconded by Trustee Blank; three ayes carried.

President Klicko gave the monthly Streets and Utility Report. He said Steve received a phone call from the school district regarding their last utility bill of over \$7,000.00. Steve found that there were two toilets leaking which was using over eight gallons per minute. The Village needs to purchase a new broom for the village sweeper at a cost of \$454.00. He said sludge hauling needs to be done at a cost of approximately \$3,800 depending on how many gallons during the first weeks of May. The Cross Connection Inspections will be starting the end of April or early May. President Klicko asked Chief Krus if he got a quote for the stand pipe in the garage. Trustee Coley asked about the repairs on Cemetery Street. President Klicko said they are getting quotes from Scott Construction and from Juneau County. He said as soon as they receive the quotes, work will commence as the Village has the money to make the repairs.

Shane Fitzgerald of the Park Board contacted President Klicko and said he contacted Attorney Chiquoine. Procedures and fees for the use of the Park will have to be discussed by the Village Park

Board and the new non-profit organization. The Village Park Board is the liaison between the Village Board and the new organization of the Park Board.

Linda Churchill gave an update for the Ambulance Association. The new building groundbreaking is on hold as the City of Mauston needs to have the architect update items to be in compliance with the City's ordinances.

Trustee Blank gave the Planning Commission Report. A meeting was held on March 26, 2013. Currently they are working on the Vehicle/All Terrain and Light Utility Ordinance. The Commission received information from the County to dictate which routes can be used in the Village. Also they are working on the Building Maintenance and Public Nuisance Ordinance to replace the ones they have. They have been looking at the Mauston and Reedsburg Ordinances and are considering utilizing one of those ordinances and just inserting Village of Lyndon Station in one of those ordinances. They discussed the Community Development Block Grant Planning Program in preparation in writing a grant proposal to help the formation of the Economic Development or Chamber of Commerce for the Village. President Klicko said the County has to approve the ATV Ordinance to approve the routes and explained where the routes would actually be located. The cost would be approximately \$1,000 in signs and could receive a grant for the signs. Trustee Blank said that presently Rock Street is not within the route unless the County would approve that portion so the ATV's could reach the gas station over Hwy. HH.

Under New Business for next month, a letter was received by Attorney Chiquoine regarding an ordinance to be approved concerning the time between election of an official and the annual meeting. The clerk said this affects the townships as the Village meets the next week after the election. President Klicko said the refinancing of the Sewer Loan is in progress and will have a meeting before the end of April, 2013.

Under Public Comment, President Klicko said recycling hours will be resuming on Wednesdays from 5:00 p.m. to 7:00 p.m. in the middle of May. When quotes are received for the repairs on Cemetery Street, Steve will also get figures to repair the basketball court. President Klicko also gave an update on the Economic Development Group with the next meeting to be held on April 22<sup>nd</sup> and is working on establishing broadband in the Industrial Park. Trustee Blank said he met with Chief John Krus regarding the budget amounts and both agreed they are receiving the same amount of funding as the previous year. Rita Hall said there are holes on Wright/Rock Street and repairs need to be made. Trustee Blank said the manhole ring needs to be replaced on Hwy. HH. Linda Churchill brought up the cleaning of the village hall. Linda said on Election Day, someone could have fallen down with the amount of dirt on the floor.

Trustee Blank made a motion to go into Closed Session pursuant to State Statute Chapter 19.85(1) c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Coley; three ayes carried. Roll call vote; Klicko, yes; Coley, yes; Blank, yes. Closed session followed.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 8:56 p.m.

Respectfully submitted,

---

Lori J. Scully, Village Clerk