

VILLAGE OF LYNDON STATION

Board Meeting Minutes

February 14, 2013

The meeting was called to order by President David Klicko at 7:02 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from the Public Works Dept. Citizens present as per the sign in sheet.

A motion was made by Trustee Coley, seconded by Trustee Blank to approve the minutes as corrected for January 14, 2013; three ayes carried.

The Payables Report from the General Fund for January, 2013 was approved in the amount of \$47,700.39 on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Treasurer's Report of the General Fund for January, 2013 was read by the Clerk. A motion to approve the report with a February 1, 2013 balance of \$30,399.11 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Coley, seconded by Trustee Blank to accept the Water Department Report and Payables from January 16, 2013 to February 10, 2013 with a balance of \$26,027.87 and \$574.59 in savings; three ayes carried.

The Sewer Report and Payables from January 23, 2013 to February 10, 2013 with a balance of \$23,144.46, \$71.69 in savings and WWTP has a balance of \$2,456.38 was approved by a motion of Trustee Blank, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve a building permit for Judy Owens of 111 Meadow Lane, seconded by Trustee Blank; three ayes carried.

The Wisconsin Uniform Building Permit Application from the Wisconsin Division of Safety and Buildings form was adopted for use the Village as of February 15, 2013 on a motion by Trustee Blank, seconded by Trustee Coley; three ayes carried.

After discussion, no change was made regarding the building permit approval process.

Trustee Blank made a motion to approve the Election Resolution 2013-01 naming Linda Churchill as Chief Election Inspector and Carlyn Bellows and Jeanette Conway as Election Inspectors for 2013 and 2014, seconded by President Klicko; two ayes carried; one abstention by Trustee Coley.

A motion was made by Trustee Coley to approve reimbursements in the amount of \$35.99 for the street department for Steve Klicko, seconded by Trustee Blank; three ayes carried.

President Klicko received bids to repair the garage door openers at the Village garage. One bid was received from Steve Horkan of Country Overhead Door Service for \$750.00 for each door (\$1,500.00 total) and another bid from Wolf and Sons for \$2,143.00 for both doors. Trustee Coley made a motion to approve both commercial door openers and remotes at the red shed at a cost of \$1,500.00 to be taken from the Street Budget, seconded by Trustee Blank; three ayes carried.

A letter was received from the Juneau County Health Department regarding the benefits of fluoridating the water in the Village. Some grant money is available for startup costs. President Klicko said the

Village needs to do more research before doing anything. Steve Klicko explained some of the building requirements that would have to be done which could be quite costly.

President Klicko said the Village has until March 15, 2013 to meet the requirements for OSHA or the Village will be fined. What is still required is a list of employees who have received Hepatitis B shots and those who have declined the shots, tetanus shots and last training for the blood borne. Chief Krus explained that there was no money to pay for shots for the new members since 2004. President Klicko asked that Chief Krus to submit a list of members not immunized or those who have signed papers to decline Hepatitis B shots. Rodney Senzig needs to take training on the blood borne and hazardous materials.

Trustee Coley made a motion to refer the sample Fire Inspection Ordinance to the Planning Commission, seconded by Trustee Blank; three ayes carried.

Discussion took place regarding the Fire Inspection Services Inc. Contract. A motion was made by Trustee Coley to approve the signing of the final contract when received in completed form with Fire Inspection Services Inc. and the fee scheduled attached, seconded by Trustee Blank; three ayes carried.

Clerk Scully administered the Oath of Office for Fire Chief John Krus.

President Klicko said that Attorney Chiquoine reviewed the form between E911 Joint Powers Agreement and found no problems with the agreement. Trustee Blank asked Chief Krus if he has read the agreement and where the jurisdiction lines are in the Town of Lyndon are not yet established if this could pose a problem. President Klicko said the E911 Agreement is like a piggyback item of the MABAS Agreement. This does not mean that the Fire Department has to go to the other end of the county unless they would want to. After a lengthy discussion, Trustee Blank made a motion to table the E911 Agreement, seconded by Trustee Coley; three ayes carried.

Chief John Krus gave the monthly Fire Department Report. Three firefighters attended an ice and water rescue training program in Pittsville, WI. Certificates were given to those firefighters. One member is taking the First Responders Course in Merrimac, WI. This is an 84 or 86 hour course. Erika Golden, EMT Director is looking into and doing a free of charge incentive a sticker to list allergies, prescription pills, emergency contact(s) just in case a person is not awake upon arrival of the First Responders. This is available to the community. The department already has the stickers. The First Responders purchased 7 new sets of gear which cost \$8,847.00. The generous donation of the Scott Churchill Memorial purchased the new coats, suspenders, pants and boots. Chief Krus asked that anyone is welcome to see the new gear. The FEMA Grant opened up again for new equipment. Some of the items are new hose, fan and update some of the loose equipment for the fire trucks and possibly a washer and dryer. This is a new grant for 2013 and is a 95% grant and the village would pay 5%. The DNR 50/50 Grant is already approved. The awards for the FEMA grants must be submitted in 2013 but would not receive any money until 2014. John will do the annual report(s) for the March Village Board Meeting. Chief Krus checked into the electrical panel with the state and the panel they have now in place is alright. As long as there are no repairs done in house on the vehicles, the existing electrical panel is fine to use. John will give the clerk the phone number and contact for the person he spoke to at the state on this just to document this item for the future. Chief Krus was nominated for the second time to be the President of the MABAS Chapter for Juneau County and the Juneau County Firefighters Association nominated John for Vice President.

The clerk read the January, 2013 Operating Budget for the Fire Department had expenses of \$1,394.33 and no income which leave an Operating Budget of \$59,505.67. Chief Krus asked how that is lower than 2012. President Klicko said the \$15,000.00 Fire Hall payment is not included. Trustee Blank made a motion to accept the Operating Budget, seconded by Trustee Coley; three ayes carried.

President Klicko explained the 2012 Operating Budget for the Fire Department. Chief Krus said in the future when a \$4,200 audit is charged to their equipment account and in the case of the extra wages used for the Interstate calls should be covered by the Interstate fund. President Klicko said when the 2012 Budget was rectified at a special meeting on January 28, 2013, the Board balanced the budget. Chief Krus said he doesn't want to find out at the end of the year that he is short after he purchased replacement equipment. Trustee Coley said that the \$4,200 for the audit was put in the 2013 Operating Budget. President Klicko said departments must stay within their budgets and is one of those things that must deal with emergencies. Chief Krus said he had no notification as to where the \$4,200 for the audit was coming from. Trustee Blank said that when the 2012 Budget was rectified, the Board moved around the funds to allow for the audit. Trustee Blank said the communication issue between the Village Board and the Fire Department should be taken care of. (For clarification, the \$4,200 was for the Fire Department Annual Audit billed for in 2011 for 2009 Audit. The Village received notice of billing for Water \$2,500; Sewer \$1,000; Village General Fund \$2,500 and Fire Department \$4,200 on December 29, 2011. Chief Krus was given copy of billing by Clerk and was made aware that he had to adjust his budget to accommodate the charge at that time.)

Trustee Blank asked why his mother's donation is not shown on any reports for the Fire Department Fundraiser account. John will print out a copy for Bill. The clerk read the January, 2013 Fundraiser Treasurer's Report. The January income was \$278.93 with bills paid in the amount of \$9,072.00. The total assets are \$22,970.94 and the First Responders income was \$3,094.12. A copy of the monthly report will be given to the Clerk prior to the monthly regular board meeting so the Board Members have a current copy.

President Klicko and the Board explained the 2013 Operating Budget changes to Chief Krus. A motion was made by Trustee Coley to approve the 2013 Operating Budget Allocation of \$65,167.00, seconded by Trustee Blank; three ayes carried.

Steve Klicko gave the monthly Streets and Utilities Report. Hydro Design for the Water Department sent the reports back for the Veteran's Memorial and the Firehouse. There are a few items that need to be repaired. There needs to be repairs to the sprinkler system at Veteran's Memorial. The inside fill pipe at the Fire Department needs an expensive head put on it or else raise the level of the fill pipe. President Klicko said as long as it would be capped it should not pose a problem. Steve Klicko said the inspector was concerned about the hose being in the truck. Chief Krus explained how they fill the fire trucks with water. Chief Krus will get a price on the inside repair. Steve said he has been plowing snow and putting down sand on the ice.

Trustee Coley gave an update on the Park Board. Shane Fitzgerald is waiting to meet with Attorney Chiquoine. After that meeting, Shane Fitzgerald, Trustee Coley and Jerrod Finucan will meet after that.

Linda Churchill said the Mauston Ambulance Association is working on their annual budget. She has a meeting on February 21, 2013 and will give a better update.

President Klicko gave the Planning Commission Monthly Report. They did not meet last month and are meeting on February 26, 2013 to work on the Fire Inspection Ordinance and the Building Maintenance/Rental Ordinance. They should finalize the ATV Ordinance also.

Under new business, Vierbicher had sent funding opportunities available. President Klicko is going to discuss this issue with Kurt Muchow and refinancing the sewer loan along with repairs. He is going to see if he can meet this month.

Under public comment, Chief Krus said he was thinking about a drafting a form with the shots given and possibly asking the Village Attorney if it would be legal to do such a form. This could be done on a reimbursement basis.

Trustee Coley made a motion to go into Closed Session per State Statute 19.85(1) (c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Trustee Blank; three ayes carried. Roll call vote, President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes. (Closed session per State Statute Chapter 19.85 (1) (e) followed.)

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk