

VILLAGE OF LYNDON STATION
Special Board Meeting Minutes
January 28, 2013

The meeting was called to order by President David Klicko at 6:31 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully. Citizens present as per the sign in sheet.

First on the agenda was to rectify and approve the 2013 Fire Department Budget. President Klicko said he wanted to discuss the emails received by Chief Krus saying that he was not notified of any meeting. The clerk will send the agendas to Steve Klicko, John Krus and Greg Jessen. Trustee Blank said he cannot open some items in his emails sent from the clerk. Discussion took place. The original special meeting that was scheduled for December 20, 2012 was cancelled because of a large snow storm.

President Klicko explained how to rectify and justify the 2012 Fire Department Operating Budget. The 2013 Fire Department Budget was approved in October, 2012 but the allocations are not approved by the Village Board.

Trustee Coley made a motion to move \$833.98 from First Responders Training to First Responder Supplies leaving a balance of \$471.89 to First Responder Training, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to transfer \$95.08 out of Communications and transfer that into Fire Truck Repair leaving a balance of \$91.08 remaining in Communications and \$0.00 in Fire Truck Repair, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to take \$1,471.80 from Fire Department Equipment, \$1,374.26 from Fuel and \$61.94 from Phone Service leaving a \$0.00 balance in Equipment and Fuel and a balance of \$18.55 remaining in Phone Service transferring that into Fire Department Wages, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to take \$91.08 from Communications, \$85.00 from Postage, \$958.35 from Miscellaneous, \$533.50 from Uniforms, \$880.00 from Training, \$18.55 from Phone Service, \$623.49 from Gas/Electric, \$471.89 from First Responders Training, \$500.00 from First Responders Vehicle Maintenance which zeros out all the above and \$38.14 from First Responders Miscellaneous leaving a balance of \$92.66 and transfer all the above to the Audit which leaves a balance of positive amount of \$92.66 back to the Village General Fund, seconded by Trustee Coley; three ayes carried.

Trustee Blank made a motion to add \$2,600.00 for Fire Inspections and \$3,500.00 for Fire Department Audit with balances of \$1,000.00 in Communications, \$7,600.00 in Equipment (changed), \$3,000.00 in Fire Truck Repair, \$85.00 in Postage, Fire Department Wages remain the same \$14,000.00 for Personnel, \$1,500.00 for Fire Chief, two Assistant Chiefs \$1,000.00, One Captain \$350.00, Two Lieutenants \$400.00, Miscellaneous at \$2,152.00, Fuel changed to \$2,450.00, Uniforms \$600.00, Training changed to \$500.00, Phone Service \$850.00, Truck Loan \$12,000.00, Gas & Electric \$3,680.00 with a sub total of \$57,267.00, First Responders Supplies \$1,000.00, First Responders Training/Schooling changed to \$1,000.00, First Responders Vehicle Maintenance \$500.00, First Responders Miscellaneous \$200.00, First Responders Personnel \$4,400.00 and First Responders Director \$800.00 for a new sub total of \$7,900.00 and a change in Fire Department and First Responders Budget of \$65,167.00 for 2013, seconded by Trustee Coley; three ayes carried.

President Klicko explained the process of rectifying the 2012 Village Budget. He explained that the Clerk's Finance Records need to be updated very badly. Clerk Scully explained some of the problems

and passed out the 2012 Bank Accounts to the Village Board. General Fund Savings Account has a balance \$17,401.20 and passed out the ledgers for all accounts to the Village Board. Discussion took place regarding many of the problems with the chart of accounts. Clerk Scully said when an expenditure is made by the Village Board, she is going to ask the Board what account is paying for the expense and also to move money from the Tax Account to General Fund be done by the Village Board.

Trustee Blank made a motion to transfer \$8,319.28 from Streets Budget and move to that amount to FICA/Medicare leaving a balance in Streets of \$1,471.71, seconded by Trustee Coley; three ayes carried.

After a lengthy discussion concerning the amount spent in Recycling, Trustee Coley made a motion to transfer \$3,891.88 from the Building Expenses to pay for Recycling Expenses leaving a balance in Building Expenses of \$1,384.92, seconded by Trustee Blank; three ayes carried.

Trustee Coley made a motion to take \$2,911.32 from the Comprehensive Plan Budget and transfer into the Police Expenses leaving a balance of \$2,489.81 in Comprehensive Plan Budget, seconded by Trustee Blank; three ayes carried.

Clerk Scully explained the problems within the bookkeeping system as it is now set up. The revenues are not listed within each expense account. All revenues are listed in "other general government" and have to be extracted by hand by the clerk. President Klicko asked what has to be done in order to rectify the 2012 Budget. Clerk Scully explained that with the tax collection and final settlement and the busy time of the year, she can give more accurate information at a later date and showed the Board examples of how the accounts are set up. President Klicko said CliftonGundersonAllen (village accountants) could come down and help set up a correct chart of accounts. Trustee Blank made a motion to rescind the past three motions regarding the Village of Lyndon Station Budget for 2012 and to table until the information is accurate for a month or so, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to adjourn, seconded by Trustee Blank; three ayes carried. Meeting adjourned at 9:56 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk