

VILLAGE OF LYNDON STATION  
Board Meeting Minutes  
December 10, 2012

The meeting was called to order by President David Klicko at 7:05 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk/Treasurer Lori J. Scully and Steve Klicko from the Public Works Dept. Citizens present as per the sign in sheet.

A motion was made by Trustee Coley, seconded by Trustee Blank to approve the minutes as amended for November 12, 2012; three ayes carried. A motion to approve the minutes of the Special Meeting held on November 29, 2012 was made by Trustee Blank, seconded by President Klicko; two ayes carried. Trustee Coley made a motion to approve the minutes of the December 5, 2012 Special Meeting, seconded by Trustee Blank; three ayes carried.

The Payables Report from the General Fund for November, 2012 was approved by a motion of Trustee Coley, seconded by President Klicko; two ayes carried; one abstention by Trustee Blank.

The Treasurer's Report of the General Fund for November, 2012 was read by the Clerk. A motion to approve the report as amended was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Blank, seconded by Trustee Coley to accept the Water Department Report and Payables for November, 2012 as corrected by the clerk; three ayes carried.

The Sewer Report and Payables for November, 2012 was approved by a motion of Trustee Blank, seconded by Trustee Coley; three ayes carried.

Motion was made by Trustee Coley, seconded by Trustee Blank to approve an Operator's License for Amanda Steinke at Leo's Upper Dells Bar; three ayes carried.

Kurt Muchow from Vierbicher explained the changes for Change Order #1 which is to remove the restoration work from the generator contact. A motion was made by Trustee Coley to approve Change Order #1 for the Generator Contract, seconded by Trustee Blank; three ayes carried.

Trustee Coley made a motion to approve the Contractor Final Payments for the generator installation in the amount of \$10,878.00 to Current Technologies, seconded by Trustee Blank; three ayes carried. A motion was made by Trustee Blank to approve the final payment to Cummins NPower LLC for \$18,735.00, seconded by Trustee Coley; three ayes carried. A motion was made by Trustee Coley to approve the final payment for Vierbicher in the amount of \$14,485.00 for Engineering Design and Construction Services for the generator, seconded by Trustee Blank; three ayes carried. A motion was made by President Klicko to approve the Environmental Improvement Fund (EIF) Project Acceptance Certificate, seconded by Trustee Blank; three ayes carried.

The 2013 January Caucus was set for January 22, 2013 at 7:00 p.m.

Jeff Kaminski from Chula Vista Resort spoke to the Village Board regarding the use of the bleachers from the Travis Fitzgerald Memorial Park. He said that \$500.00 per year has been donated to the Park Board for the use of the bleachers and he can provide proof of liability insurance to show that the Village would not be held responsible in the case of an accident while using the Village bleachers on Chula Vista Property. A motion to allow Chula Vista to use the bleachers in the winter months was

approved on a motion from Trustee Blank, seconded by Trustee Coley; three ayes carried. (Two checks were received from Mr. Kaminski, each in the amount of \$500.00 for 2012 and 2013.)

Trustee Coley made a motion to amend the amount per mile (55 ½ cents) and approve the mileage reimbursement for Clerk Lori J. Scully in the amount of \$44.40, seconded by Trustee Blank; three ayes carried.

President Klicko explained some of the items that need to be replaced or repaired on the green end loader that was acquired by the 1033 program in January, 2012. Major repairs consist of the bucket, strobe lighting and block heater. There are more items to be repaired. The rate of \$53.34 per hour for the use of the end loader by Juneau County will be done on a basis as repairs are made by the county. If the Village would be in need of the end loader, the county can haul it down to the Village the day before a large snowstorm is forecast. A motion was made by President Klicko to approve the green end loader to be repaired in lieu of the hourly rate of \$53.34 and used by Juneau County, seconded by Trustee Blank; three ayes carried.

Clerk Scully explained the 26 Fire Department Billings for the Interstate and County Highway claims that were prepared by her and billed out along with the status of the claims. A motion was made by Trustee Coley to approve the payment of \$650.00 (gross amount) for the preparation of 26 claims at \$25.00 per claim to Clerk Lori J. Scully for the preparation of the Interstate Billing Statements, seconded by Trustee Blank; three ayes carried.

President Klicko explained the 2013 Town of Kildare Contract for Fire Department Services which is now based on the annual equalized apportionment. The previous contracts had been \$26,300.00. Trustee Blank made a motion to approve the 2013 Town of Kildare Contract for Fire Protection in the amount of \$27,430.79 plus 2% dues, seconded by Trustee Coley; three ayes carried.

President Klicko explained the 2013 Town of Lyndon Contract as it went down from \$26,300.00 to \$25,430.06. Trustee Blank said there may be changes to the 2014 Contract as the coverage area is currently at 45% and may change once the township figures out the actual percentage of equalized value is known. Trustee Blank made a motion to approve the 2013 Town of Lyndon Fire Department Contract in the amount of \$25,430.06 plus 2% dues, seconded by Trustee Coley; three ayes carried.

The present Utility Department software program was explained by President Klicko and all the problems that have been occurring. The future needs of the Village would be met in the Workhorse Software which could enter in the data from the meter and automatically enter into the program. Trustee Coley asked if the program is user friendly for someone else to understand. Trustee Blank asked if the computer would support the new software. Trustee Coley made a motion to approve the Workhorse Software for the Utility Department for a purchase price of \$7,000.00 with an Annual Support cost of \$875.00 and to include 16 hours of training, seconded by Trustee Blank; three ayes carried.

President Klicko explained the Fire Inspections required by the Village. The 2% dues pay for the area Fire Inspections. There are a total of 59 inspections for the Village, Town of Lyndon and Town of Kildare. Inspections may be done only once a year if approved by ordinance. Fire Inspection Services of Oconomowoc, Wisconsin submitted a quote based on 90 inspections occupancies for \$3,420.00 semi-annually. A motion was made by Trustee Blank to approve a contract with Fire Inspection Services requesting from them a rate for 59 annual fire inspections, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to hold a Public Hearing at 6:30 p.m. at Village Hall on January 14, 2013 for the Water Ordinance, Sewer Ordinance and Floodplain Ordinance, seconded by Trustee Blank; three ayes carried.

President Klicko explained the OSHA program and some of the requirements. Steve Klicko needs to have a hearing test annually. The purchase of DVD's for training include the lockout tag out program, confined space program, bloodborne pathogens program and the hazard communication program. President Klicko said he can administer the required training to employees. The cost will be approximately \$500.00. Trustee Blank made a motion to approve the OSHA Safety Program and to purchase the tapes for the training information, seconded by Trustee Coley; three ayes carried. President Klicko instructed Steve Klicko to make an appointment to have his hearing tested.

A meeting date of December 20, 2012 at 6:30 p.m. was set for a Special Meeting to Rectify the 2012 Village and Fire Department Budgets. (This meeting was cancelled due to a large snowstorm.)

Recycling Mandates are in effect for all Village properties as explained by President Klicko. Organizations at the Park need to rent dumpsters when they are not going to recycle and should be included in the rental fees. President Klicko made a motion that Village of Lyndon Station properties be mandated to recycle their garbage and that in the event that a fundraiser be held that a dumpster be purchased in lieu of recycling; seconded by Trustee Blank; three ayes carried.

There was nothing to report for the Fire Department Monthly Report.

The December, 2012 Fire Department Financial Report was read by the Clerk. A motion was made by Trustee Coley to approve the Operating Budget of \$29,424.35 as of November 30, 2012, seconded by Trustee Blank; three ayes carried. The Clerk read the 11/5/2012 to 12/3/2012 Fundraiser Account Report as prepared by Chief John Krus. Trustee Blank said his mother's donation of \$100.00 was not included in the income portion.

Steve Klicko explained the progress of the Cross Connection Program Inspections. Some problems have occurred because of water meters and explained their solutions.

President Klicko explained the progress made with changing over of the Park Board duties and hopefully in January, 2013 they can meet with Attorney Chiquoine.

Linda Churchill gave the monthly Ambulance Report.

President Klicko will contact Attorney Chiquoine to draft an Ordinance regarding the number of fire inspections. He will email a copy of the request to the Clerk.

Under new business for the January, 2013 meeting, President Klicko wants to send out a letter regarding an informational meeting to set up an Economic Development/Chamber of Commerce Committee within the Village. The Committee should not involve the Village Board. President Klicko said that Terry Whipple of the JCEDC and someone from the state to explain what is required to start up.

There were no public comments.

A motion was made by Trustee Coley, seconded by Trustee Blank to go into Closed Session per State Statute 19.85(1) (c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; three ayes carried. Roll Call Vote; President Klicko, yes; Trustee Coley, yes; Trustee Blank, yes.

A motion to adjourn was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

Meeting was adjourned at 8:44 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk