

VILLAGE OF LYNDON STATION

Board Meeting Minutes

September 10, 2012

The meeting was called to order by President David Klicko at 7:00 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk Lori J. Scully and Steve Klicko from the Public Works Dept. Citizens present as per the sign in sheet.

A motion was made by Trustee Blank, seconded by Trustee Coley to approve the minutes of August 13, 2012 as amended; three ayes carried. A motion to approve the minutes of the Special Meeting held on August 23, 2012 was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

The Payables Report from the General Fund for August, 2012 was approved by a motion of Trustee Coley, seconded by President Klicko; two ayes carried; one abstention by Trustee Blank.

The Treasurer's Report of the General Fund for August, 2012 was read by the Clerk. A motion to approve the report was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Coley, seconded by Trustee Blank to accept the Water Department Report and Payables for August, 2012; three ayes carried. The Sewer Report and Payables for August, 2012 was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

Trustee Blank made a motion to approve a building permit for Rebecca Coley at 110 Wright Street for an addition, seconded by President Klicko; two ayes carried; one abstention by Trustee Coley.

Brenda Staude explained how she was fined \$50.00 for a door. Building Inspector Wally Hoehn explained that her building permit was not charged enough (\$200.00). Brenda listed all the improvements that were going to be done to the property on the building permit application and she does not understand why she is being fined. She found out from someone else that she was being fined. President Klicko explained the building permit process that has been implemented where he gives tentative approval so property owners do not have to wait until the next board meeting. Trustee Coley said there could be problems and should have the village board approve all building permits. Another option would be for the owner to request a special meeting and pay for the costs of the special meeting. Brenda said her contractor did not know he needed a building permit. Inspector Hoehn said the building permit fees should have been \$300.00. The fines are up to \$200.00 per the village ordinance. After more discussion, Trustee Coley made a motion to refund Brenda Staude \$50.00, seconded by Trustee Blank; three ayes carried. President Klicko said that when Brenda Staude took off the siding on her house, the water meter was removed and put back on according to Steve Klicko. Steve explained the readings on the remote with the dates when he was at the property and the problems that happened. The wire on the remote was damaged. President Klicko said the water meter was not an agenda item and can be discussed under the Streets and Utility Monthly Report.

Gene Morris explained that he owns Morris Excavating. He has talked with various municipalities about leaf and grass clippings pickup. Mr. Morris said that his business site has starting composting. If there is an area where the clippings and leaves are left, he can them take back to his composting pile. President Klicko said some residents burn the leaves. Other communities have designated days where leaves and grass clippings are picked up by the municipality. Mr. Morris explained the Camp Douglas, City of New Lisbon and the Village of Necedah of their process. President Klicko said the burning of leaves in the street clogs the storm sewers. Mr. Morris said he has his own insurance and his own

equipment. President Klicko made a motion to have Gene Morris pick up leaves and grass clippings from the Village site, seconded by Trustee Coley; three ayes carried.

Discussion took place regarding the building permit fees and the charges on some of the properties requiring permits. A motion was made by Trustee Blank, seconded by Trustee Coley to approve the Building Inspection Fees of \$425.00 for Walter Hoehn; three ayes carried.

President Klicko explained that the lawn mower broke down again and will cost approximately \$500.00 to repair at Hartje Equipment. The lawn mower was purchased used in 2001. He emphasized that the Village should look at all the equipment and put a time stamp on for replacement. At budget time, the Village Board should be looking at putting money in the budget for an item rather than borrowing the funds. Trustee Coley made a motion to repair the lawn mower for up to \$500.00, seconded by Trustee Blank; three ayes carried.

President Klicko explained the proposed Fixed Operating Budget of the Village of Lyndon Station Volunteer Fire and Rescue Department to be presented on Wednesday, September 12, 2012 to the Town of Kildare and on Thursday, September 13, 2012 to the Town of Lyndon. (Copy attached.) The final figures may change. The changes will be based on equalized values for the 2013 contracts with the Town of Kildare and Town of Lyndon. Discussion took place regarding the changes to the existing contract language. The clerk will post the meetings if other board members do attend the meetings with President Klicko. Trustee Coley made a motion to approve the Budget Agreements for the Town of Kildare and Town of Lyndon, seconded by Trustee Blank; three ayes carried.

Budget workshops were set for October 8, 2012 following the Regular Board Meeting and October 11, 2012 at 6:30 p.m. The Public Hearing will be held on Monday, October 29, 2012 and approval of the finalized 2013 Budget will be on November 12, 2012.

Fire Chief John Krus was not present for the monthly Fire Department Report. President Klicko said he has received complaints of the firefighters driving too fast to the Fire Hall and discussed this with Chief Krus. President Klicko is working on an Excel spreadsheet for displaying the Fire Department wages.

The Fire Department Fundraiser Account Report for August 6, 2012 to September 4, 2012 was read by President Klicko. This is point of information. The August Fire Department Operating Report was read by the clerk. A motion was made by Trustee Coley to accept the Operating Budget of \$46,040.41, seconded by Trustee Blank; three ayes carried.

Steve Klicko gave the Streets and Utility Report. West Limits and South Juneau Street will be seal coated next week. The bucket on the loader is shot. The main lift station is having problems and needs to have work done. In October, the sewer cleaners will be in the village to do the other sewer cleaning and televising. Steve will be contacting someone to look at the generator at the wastewater plant. For water, the generator bids will be in for September 24, 2012. Regarding the Cross Connection Program, Steve said he has had residents feel that he is singling people out for the program. When he gets access to a building, he does the Cross Connection. He is required to do 10% per year. Hydro Design was contracted with the Village to do the Cross Connection Program and have a public meeting held for the general public. Maintenance and an oil change need to be made by Ariens of Madison for the tractor. A correction motion was made for the August 23, 2012 minutes to read \$50 to \$60 per meter by President Klicko, seconded by Trustee Coley; three ayes carried.

Under public comment, President Klicko said the post office sent out a questionnaire to the public within the Village and will hold an information meeting on Saturday, October 13, 2012 at 12:00 p.m. at Village Hall. The meeting agenda will now have included Park Board, Planning Commission and Ambulance Commission. The generator bids will be opened on September 24, 2012 at 3:30 p.m. at

Village Hall. He has been cleaning up the area by the pump house. There will be a meeting on September 20, 2012 with the Park Board. President Klicko asked Trustee Coley about the tires in the Park after the Friends and Family Cancer Benefit was held along with moving the picnic tables. He also said the licenses for any events to be held at the Park need to be paid for when the application is made. Mike Solovey, Republican Candidate for District Attorney in November thanked the community for support. Randy Ilgen asked when the last time the equipment at the Park was inspected and how many parents remove the broken glass from the sand box. President Klicko said the upcoming meeting with the Park Board should address this issue. Trustee Coley said another issue is the sand burrs. President Klicko said the buildings at the Park need security.

Dan Williams said he will donate his time to brush hog areas within the Village. President Klicko said the brush hog needs repairs.

Trustee Coley made a motion to go into Closed Session per State Statute Chapter 19.85(1) (c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to reconvene into Open Session, seconded by Trustee Blank; three ayes carried. Roll call vote; President Klicko; yes, Trustee Coley; yes, Trustee Blank; yes. Closed session followed.

A motion was made by Trustee Blank to go into Open Session, seconded by Trustee Coley; three ayes carried. Roll call vote; President Klicko; yes, Trustee Coley; yes, Trustee Blank; yes.

A motion was made by Trustee Blank to hire Chris Stuckrath as a Volunteer Firefighter with one year probation, seconded by Trustee Coley; three ayes carried.

A motion to adjourn was made by Trustee Coley, seconded by Trustee Blank; three ayes carried. Meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk