

VILLAGE OF LYNDON STATION

Board Meeting Minutes

August 13, 2012

The meeting was called to order by President David Klicko at 7:01 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee William Blank. Also present was Clerk Lori J. Scully, Fire Chief John Krus and Steve Klicko from the Public Works Dept. Citizens present as per the sign in sheet.

A motion was made by Trustee Blank, seconded by Trustee Coley to approve the minutes of July 9, 2012; three ayes carried.

The Payables Report from the General Fund for July, 2012 was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

The Treasurer's Report of the General Fund for July, 2012 was read by the Clerk. A motion to approve the report was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Coley, seconded by Trustee Blank to accept the Water Department Report and Payables for July, 2012; three ayes carried. The Sewer Report and Payables for June, 2012 was approved by a motion of Trustee Coley, seconded by Trustee Blank; three ayes carried.

Kurt Muchow from Vierbicher explained the balances paid on the DNR loans for J. Peterson & Sons and the Water Tower projects. Mr. Muchow explained the generator process along with the approximate prices. The board agreed to not include any fencing around the new generator in the loan extension. Discussion and questions were asked and answered by Mr. Muchow. Amendment #3 in the amount of \$15,545.72 minus sections 3b,c & d under the contract amendment fees was approved on a motion by Trustee Coley, seconded by Trustee Blank; three ayes carried. President Klicko explained the survey that was done by the pump house next to the John Krus property. If a fence was to be installed around the property, this would be directly in front of the garage door. Trustee Blank asked how a fence would enable Steve Klicko to plow the property with a fence located around the pump house. President Klicko said nothing has to be decided immediately but will have to be decided by next year. John Krus said that the City of Mauston does not have a fence around the pump houses located throughout the City. Trustee Coley said that accommodations should be made to the property owners and the village and to come to some agreement regarding any installation of a fence on village property.

A motion to approve an Operator's License for Breanne Dezotell at Scully Oil Company, Inc. was made by Trustee Blank, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve Outdoor Live Music at Leo's Upper Dells Bar on September 8, 2012 from 5:00 p.m. to 11:00 p.m., seconded by Trustee Blank; three ayes carried.

Sharon Bingenheimer was questioning the village board for the increase of water usage of 136 N. Wisconsin Street (rental) when no one was living in the apartment and the toilet was removed. Her bill for the past quarter was \$352.79 for April, May and June 2012. She cannot understand without any renters on the property since April 15th and the toilet removed, why the bill for the quarter was so high. Utility Clerk Rachael Dombroski has also been adding a charge by hand each billing. Steve Klicko explained to Sharon the dates and amounts billed on that property. Sharon questioned how 22,000 gallons could be used when the toilet in the apartment was repaired. Sharon also asked that the late fee will not be charged as she is disputing this bill. Public Works Director Steve Klicko informed the Village Board that the Bingenheimer rental had a three year history of a running toilet issue. Bingenheimer's utilized their one time running toilet adjustment in June, 2011. The Water Department

responded to complaints again in November, 2011 and April, 2012. The water meter was read and the toilet was checked by Steve Klicko on May 1, 2012. The water usage up to May 1, 2012 was the only water used for that quarter. The Utility Clerk and Public Works Director were informed by Sharon Bingenheimer that the renter was only in the apartment in the month of April, 2012. It was further explained by Steve Klicko that the water meter only records water flowing through the measuring chamber of the meter as it cannot exponentially increase or decrease the meter reading from one day to the next. It was also discussed that 22,800 gallons was not a significant amount of water to flow through a meter in 33 days (490 gallons per day or 0.50 gallon per minute). Never mentioned what repairs were made to the toilet. After a lengthy discussion, the village board made no changes to the current billing. (Copy of Water Account Record is attached.)

President Klicko explained the Cross Connection Program that was discussed at prior meetings. Steve Klicko explained the Cross Connection Program agreements and the difference between Hydro Design and Wisconsin Backflow. After a discussion concerning the differences, a motion was made by Trustee Blank to approve to hire Hydro Design for \$4,586 plus \$55.00 for each follow up, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to approve \$124.42 to reimburse Steve Klicko for expenses, seconded by Trustee Blank; three ayes carried.

President Klicko explained the erosion problem on the Shane Schroeder property on Prospect Street. Some complaints have been made regarding sand and gravel running down the street. This is also affecting the storm sewers. A letter will be written to the property owner.

President Klicko explained the problems with the Water and Sewer Utility Program. Steve Klicko is looking at different meters. The billing program is expensive. Discussion followed regarding problems with the utility billings. Trustee Coley asked how much the programs costs and President Klicko said anywhere from \$20,000 to \$50,000 with many options.

Trustee Coley made a motion to approve the new ATC Resolution, seconded by Trustee Blank; three ayes carried.

Regarding the Emergency Antenna for the Water Tower, President Klicko spoke with Sheriff Oleson and Chad from CWC in New Lisbon and the county will pay for an antenna on the water tower for one year. No costs will be incurred by the village. Trustee Blank made a motion to accept the Memorandum of Understanding between Juneau County and the Village of Lyndon Station, seconded by Trustee Coley; three ayes carried.

President Klicko informed the village board of ordinances being drafted by the Planning Commission, i.e. the ATV, changes to the Snowmobile, Water and Building Maintenance Ordinances.

In May, 2012 President Klicko discussed with Beth Onofrio about the Fire Department having their web site on the village site. This could have links to other information for them and be a cost savings also. Chief Krus will look over the costs sheet and report back to the board.

President Klicko would like to meet with the Fire Department first before meeting with the Town of Lyndon and Town of Kildare town boards regarding any changes for billing in the annual costs. The meeting will be set for August 23, 2012 at 6:30 p.m.

Chief Krus gave the monthly Fire Department Report. The DNR and Village fire ban was removed as of noon. Engine #2 had brake problems and ASAP made the repair. Pump testing was completed on Engine #1, #2 and #3. The blood drive was a success and another is scheduled for October 6, 2012. The

annual dance will be held on October 20, 2012 and the doors will open at 6:00 p. m. with the band starting at 8:00 p.m. The Fire Department Christmas Party will be held on December 1, 2012. Two property owners in the Town of Kildare and one property owner in the Village contacted Chief Krus regarding houses to be burnt and destroyed. Fire inspections are not being completed in the village. Approximately \$1,500.00 was spent in 2011 for fire inspections. John said he is receiving a lot of phone calls regarding the ISO Report from residents. There were 107 fire department calls for the year.

Procedures for the Fire Department Time Sheets were discussed and will be set up on an Excel program so that wages at the end of the year can be sent back and forth between the clerk and fire chief. Chief Krus will give the time sheets to Dave or Lori to be put on the spread sheets.

Chief John Krus gave the 2012 Fundraiser Financial Report with \$11,986.24 in bills paid, with total assets of \$13,733.52. The First Responders had income of \$937.82.

The clerk read the monthly Fire Department Financial Report for the Operating Budget. Discussion took place regarding the auditor fees and the fundraiser account. Trustee Coley made a motion to accept the Operating Budget balance of \$48,680.98, seconded by Trustee Blank, three ayes carried.

President Klicko discussed that the office in the basement used for the Fire Inspectors be converted to a locked storage room for the clerk until something more permanent could be done on the first floor of village hall. Chief Krus said the desk in that room could be discarded. The computer located in that room are property of the village. The plan is to create a records room in the future upstairs. President Klicko would like the room in the basement converted by the end of the year.

A motion was made by President Klicko, seconded by Trustee Coley to approve the Special Village Board Minutes from January 1, 2012 through March, 2012; two ayes carried; one abstention by Trustee Blank. A motion was made by Trustee Blank to approve the Special Board Meeting Minutes from April, 2012 through June, 2012, seconded by Trustee Coley; three ayes carried.

A special meeting date was set for August 23, 2012 at 6:30 p.m. at Village Hall to meet with the owners of the mobile home parks to have one central main meter installed.

A special meeting date was set for September 13, 2012 at 6:30 p.m. to meet with the Park Board at village hall.

Under public comments, the clerk read a note from Northern Central Paving for paving and striping in front of the Fire Department as this was all donated. Chief Krus will send a thank you.

Trustee Coley made a motion to go into Closed Session per State Statute Chapter 19.85(1) (c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to reconvene into Open Session, seconded by Trustee Blank; three ayes carried. Roll call vote; President Klicko; yes, Trustee Coley; yes, Trustee Blank; yes. Closed session followed.

A motion was made by President Klicko to go into Open Session, seconded by Trustee Coley; three ayes carried. Roll call vote; President Klicko; yes, Trustee Coley; yes, Trustee Blank; yes.

A motion was made by Trustee Coley to accept the resignation of Rob Shields from the Fire Department and to hire Nate Blasco, Lucas Thompson and Mike Crull as Firefighters, all with one year probation, seconded by Trustee Blank; three ayes carried.

A motion to adjourn was made by Trustee Coley, seconded by Trustee Blank; three ayes carried.
Meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Lori J. Scully, Village Clerk