

VILLAGE OF LYNDON STATION

Board Meeting Minutes

February 13, 2012

The meeting was called to order by President David Klicko at 7:30 p.m. The roll call was taken by the Clerk. Present were President David Klicko, Trustee Rebecca Coley and Trustee Earl Verette. Also present was Clerk Lori J. Scully, Fire Chief John Krus and Steve Klicko from the Public Works Dept. Citizens present as per the sign in sheet.

A motion was made by Trustee Coley, seconded by Trustee Verette to approve the minutes of January 9, 2012; three ayes carried.

The Payables Report from the General Fund for January, 2012 was approved by a motion of Trustee Verette, seconded by Trustee Coley; three ayes carried.

The Treasurer's Report of the General Fund was read by the Clerk. A motion to approve the report was made by Trustee Coley, seconded by Trustee Verette; three ayes carried.

A motion was made by Trustee Verette, seconded by Trustee Coley to accept the Water Department Report and Payables for January, 2012; three ayes carried. The Sewer Report and Payables for January, 2012 was approved by a motion of Trustee Coley, seconded by Trustee Verette; three ayes carried.

Robert Fait, President of the Bank of Mauston gave the Village Board information that was requested regarding a loan for the Expansion of the Industrial Park. Bank President Fait discussed several options for the board. Discussion took place regarding the financing options on the 62.09 acres. The purchase price is \$55,000 and a check for \$500.00 earnest money was sent to Attorney Steve Chiquoine in his Trust Account. Trustee Coley made a motion to have \$20,500 down with \$15,000.00 from the CD Tax Account, \$2,000.00 from the Land Account and \$3,000 from General Fund to total \$20,000 and to borrow \$35,000 from the Bank of Mauston at 1.80% for five (5) years, seconded by Trustee Verette; three ayes carried.

Trustee Verette made a motion to approve the Operator's License for Erika Golden at Jim and Jan's Wildlife Bar, seconded by Trustee Coley; three ayes carried.

Kurt Muchow from Vierbicher's gave the board an itemization of a Safe Drinking Water Loan Surplus Funds Summary in the amount of \$86,118.73 which is available to the Village through the DNR. The Village does not have to spend this money. The money is available to the Village if they wish to invest in capital items. The interest rate is 1.6% over a 20 year amortization term. Items are listed and their estimated costs including a generator and Well #1 Rehabilitation to name some of the major items. Some of the costs including \$3,819.00 for Well #2 Electric Service, \$2,944.00 for Well #2 Transfer Switch and \$1,692.50 for Vierbicher Invoices have already been paid for by the Village General Fund and would be able to repaid. Regarding the generator purchase, there may be a possibility of purchasing used. No action was taken.

President Klicko has been in contact with Todd Berlinski of US Cellular who would like to add three antennas to the water tower. The lease allows for up to six antennas and after the installation the total would be nine and additional compensation of \$150.00 per month (\$50/month per antenna). Discussion took place regarding the price. A motion to table the proposal from US Cellular was made by Trustee Verette, seconded by Trustee Coley; three ayes carried.

A motion was made by Trustee Verette to approve the Emergency Operations Guidance Plan with new changes for the Village, seconded by Trustee Coley; three ayes carried.

Trustee Coley made a motion to sign the Matching Funds Agreement with Juneau County in the amount of \$500.00, seconded by Trustee Verette; three ayes carried.

Trustee Coley asked if the Village Board can meet once a month to review employee time sheets. All employees are turning in the time sheets. President Klicko said he would like to wait until the spring election to hold employee reviews and view the time sheets then. Trustee Coley said she would like to be able to justify to people if she sees the time sheets.

Sharon Bingenheimer showed the board her water/sewer bills as they were crossed out and a new amount handwritten in. President Klicko stated that the software for utility billing needs to be updated because the current software does not allow for any changes after the bills are printed. Sharon said she pays her bills when they are due and when she asked Rachael Dombroski about the past due amount she said nothing was owed. Steve Klicko addressed Sharon's question of the different amounts as the previous bill had more days from the next quarter. An adjustment was made for a running toilet. All bills in the village were higher for all residents as he read meters in October, not in September 2011. Sharon just wanted to be sure things were all right with her accounts. Steve will follow up with Rachael.

President Klicko explained that the "bump outs" proposed by DOT have been cancelled. Some adjustments will be made in the 2015 Hwy. HH construction such as an overhead stop sign on the northbound Hwy. HH.

The 2011 Park Board Financial Report was given to the board as of January 1, 2012 by Sharon Bingenheimer. The clerk explained the expenses paid for by the village. Shane Fitzgerald explained the men's softball tournaments would like to be ran by Leo's Softball team. President Klicko said the village insurance covers volunteers to sell beer. If another entity comes in they may have to have proof of insurance. Trustee Coley said that Picnic Licenses can be issued to other associations, however they must show proof of insurance. A motion to approve the Park Board Annual Report was made by Trustee Verette, seconded by Trustee Coley; three ayes carried.

Trustee Coley said that Gawronski Signs had not sent a final proposal. She would like to have the board see what is being done for the village signs.

Clerk Scully administered the Oath of Office to Fire Chief John Krus. He then signed the Oath.

President Klicko explained that all village offices need to start recycling. Sheets will be distributed explaining the requirements for recycling. Bins will be placed in the village halls.

A motion was made by Trustee Verette, seconded by Trustee Coley to approve reimbursement expenses to Public Works Director Steve Klicko in the amount of \$452.62; three ayes carried.

President Klicko gave the Planning Commission update regarding the Snow Removal Ordinance, Flood Plain Ordinance, Concealed/Carry Ordinance, Sewer Ordinance and the Golf Cart Ordinance. There will be finalized ordinances coming before the village board in the near future.

President Klicko explained that the village offices should not be used for Parkfest, etc. President Klicko made a motion that the village office area is limited to village business and people that have keys (President Dave Klicko, Trustee Rebecca Coley, Trustee Earl Verette, Clerk Lori J. Scully, Police Chief Greg Jessen, Fire Chief John Krus, Director of Public Works Steve Klicko and Rodney Senzig) that they

are responsible and cannot leave the office unattended until locked again, seconded by Trustee Coley; three ayes carried.

Keys for the Fire Chief Office and cabinets were given to the Clerk by Fire Chief John Krus.

President Klicko explained the process for the WISCOM Grant. Chief Greg Jessen had his radios installed and his cost was \$10,108.89. Chief John Krus said \$10,000 could be taken out of the Fundraiser Account towards the \$25,000 amount of grant. Any grants must go through the Village General Fund. The moneys spent on both grants will be 100% reimbursed from Emergency Management.

Chief John Krus gave the monthly Fire Department Report. The ISO Audit was completed and should receive the results by June, 2012. Another grant came up for Energy Efficiency for Fire Departments like overhead doors, lighting, fans etc. Chief Krus will have more information for next month. John will forward the information he has received regarding accidents involving fireworks. He explained what happened last year in the Town of Rome, Adams County. There was 29 calls since December. John will be stepping down with the Fundraiser Account after a couple of months and to appoint two people to have the required two signatures on the account. This is about 20 hours per year to take care of the account. Trustee Coley made a motion to approve the Operating Budget of \$49,600 as income and expenses were \$1,560.71, seconded by Trustee Verette; three ayes carried

A meeting date of March 22, 2012 at 7:00 p.m. was set to meet with the 2012 Fire Department Budget.

Chief John Krus said the Red Cross will be at Village Hall on Saturday, April 7, 2012 from 7:00 a.m. until 1:00 p.m. John said he already ordered 5 containers to recycle cans at a cost of \$10.00 each. John asked who is taking care of garbage removal from the village hall.

Steve Klicko brought up the issue of a bill for a sign replacement that was damaged at an accident. Chief Krus said he doubts the village will receive any money for the sign as the owner said he has no money or insurance to pay the claim.

A motion to adjourn was made by Trustee Verette, seconded by Trustee Coley; three ayes carried. Meeting was adjourned at 9:26 p.m.

Respectfully submitted,

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Lori J. Scully, Village Clerk

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